

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

☒ Regular Agenda :

☐ Supplemental Agenda:

☐ Special Agenda:

☐ Executive Session:

10/27/14

SUBJECT:

OCT. SERVICE AWARDS

REQUESTED BY:

SHERYL D'SPAIN

(Please print your name and title)

PHONE NUMBER/EXTENSION:

X220

TIME NEEDED FOR PRESENTATION:

5

minutes

WORDING OF AGENDA ITEM

(Please write it the way you think it should appear) :

MARIA VALPEZ

5 YEARS

ELECTIONS

AUAN LANGFORD

5 YEARS

SHERIFF OFFICE

TERRY CARLSON

5 YEARS

SHERIFF OFFICE

MELONY JUAREZ

10 YEARS

EMS

DEBBIE GILBERT

20 YEARS

JUVENILE PROBATION

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 10-27-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Minutes

REQUESTED BY: Sally W. Peters, Deputy Clerk / Administrative Assistant
(Please print your name and title)

PHONE #/EXT: 212 TIME NEEDED FOR PRESENTATION: 1 minute

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on approval of the Minutes for October 14, 2014.

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 10/27/2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Monthly Reports

REQUESTED BY: Corinna Speer, County Auditor

(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the approval of monthly reports for September 2014.

**FEES OF OFFICE REPORTS
FY 2014**

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>Total</u>
Animal Control	\$1,122.76	\$1,288.03	\$1,834.00	\$2,485.00	\$1,380.00	\$36,100.00	\$1,855.00	\$1,902.09	\$2,365.00	\$1,826.66	\$2,057.42	\$1,915.91	\$56,131.87
Brush Site	\$2,541.00	\$2,284.76	\$1,885.50	\$2,034.50	\$1,963.00	\$2,587.40	\$2,656.00	\$6,195.00	\$4,225.00	\$3,439.50	\$3,710.00	\$2,436.00	\$35,957.66
Constable 1	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$200.00	\$0.00	\$0.00	\$320.00	\$0.00	\$60.00	\$120.00	\$820.00
Constable 2	\$325.00	\$60.00	\$120.00	\$120.00	\$0.00	\$60.00	\$60.00	\$560.00	\$460.00	\$260.00	\$120.00	\$0.00	\$2,145.00
Constable 3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Constable 4	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
Elections-Public Info Fees	\$25.00	\$76.70	\$5.00	\$16.60	\$24.10	\$72.40	\$120.90	\$14.30	\$5.00	\$0.00	\$10.00	\$5.00	\$375.00
Health Inspector	\$755.00	\$2,000.00	\$21,275.00	\$16,155.00	\$1,320.00	\$930.00	\$790.00	\$760.00	\$1,730.00	\$1,735.00	\$1,795.00	\$895.00	\$50,140.00
Parks	\$4,150.00	\$5,670.00	\$845.00	\$5,060.00	\$2,370.00	\$4,140.00	\$3,480.00	\$5,300.00	\$3,210.00	\$830.00	\$2,030.00	\$1,850.00	\$38,935.00
Recycling	\$0.00	\$1,417.70	\$0.00	\$1,485.45	\$0.00	\$1,898.56	\$1,919.16	\$0.00	\$2,139.30	\$1,513.07	\$0.00	\$1,873.66	\$12,246.90
Sheriff's Office	\$2,026.01	\$873.80	\$474.60	\$1,919.81	\$460.20	\$1,931.80	\$1,514.69	\$200.00	\$2,677.18	\$834.34	\$1,816.93	\$2,729.65	\$17,459.01
Solid Waste-Boerne	\$7,514.11	\$8,376.15	\$9,374.60	\$8,327.38	\$7,540.76	\$11,318.64	\$9,599.77	\$10,386.78	\$9,951.95	\$8,936.61	\$9,655.41	\$7,966.65	\$108,948.81
Solid Waste-Comfort	\$411.00	\$379.00	\$501.00	\$447.00	\$426.00	\$475.00	\$612.00	\$545.00	\$625.00	\$466.00	\$407.00	\$389.00	\$5,683.00
Treasurer	\$3.02	\$3.42	\$70.39	\$0.00	\$100.00	\$0.00	\$0.00	\$10.07	\$49.02	\$30.00	\$1.10	\$0.00	\$267.02
<i>The following reports contain fees that are remitted to the State of Texas:</i>													
County Attorney Fees	\$120.00	\$135.00	\$30.00	\$97.42	\$96.00	\$155.00	\$65.00	\$60.00	\$115.00	\$65.00	\$75.00	\$145.00	\$1,158.42
County Clk-Criminal	\$11,167.00	\$9,172.71	\$12,101.13	\$10,373.00	\$10,007.00	\$17,078.52	\$20,881.36	\$20,596.44	\$17,040.50	\$13,489.50	\$12,030.50	\$11,624.00	\$165,561.66
County Clk-Fees of Ofc.	\$30,231.28	\$25,757.01	\$22,629.46	\$28,691.50	\$35,100.55	\$33,190.26	\$39,911.69	\$43,931.58	\$41,994.05	\$43,157.14	\$41,809.70	\$41,409.91	\$427,814.13
County Clk-Prob Fees	\$3,290.00	\$1,951.00	\$985.00	\$3,101.00	\$2,055.00	\$3,366.00	\$3,426.00	\$2,236.00	\$2,251.00	\$2,381.00	\$3,199.00	\$1,866.00	\$30,107.00
Development Mgt.	\$8,816.20	\$5,431.00	\$5,835.00	\$6,798.00	\$5,921.00	\$11,020.30	\$7,415.00	\$10,494.00	\$6,536.40	\$8,936.61	\$8,893.00	\$5,238.00	\$91,334.51
District Clerk-Citations	\$4,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,245.00	\$11,845.00
District Clerk-Civil	\$12,398.00	\$8,399.00	\$11,428.00	\$10,323.00	\$12,674.00	\$11,445.00	\$16,067.00	\$13,898.00	\$11,878.00	\$12,317.00	\$12,166.00	\$17,139.00	\$150,132.00
District Clerk-Criminal	\$4,279.32	\$1,967.73	\$3,221.36	\$2,776.23	\$1,063.02	\$3,898.80	\$3,072.28	\$4,933.63	\$4,838.07	\$4,358.65	\$2,199.66	\$3,859.12	\$40,467.87
JP 1	\$6,476.23	\$4,496.23	\$3,158.23	\$5,539.23	\$7,589.60	\$9,272.93	\$8,668.35	\$7,731.56	\$7,859.55	\$5,498.81	\$6,536.55	\$5,709.90	\$78,537.17
JP 2	\$3,183.05	\$3,042.46	\$1,912.05	\$6,581.07	\$3,355.40	\$6,699.07	\$5,439.02	\$3,847.27	\$3,298.26	\$2,678.95	\$2,674.05	\$4,218.46	\$46,929.11
JP 3	\$4,718.84	\$6,033.73	\$5,030.98	\$7,874.94	\$7,235.72	\$8,619.66	\$8,198.55	\$8,963.15	\$6,584.03	\$5,181.83	\$6,978.74	\$6,812.04	\$82,232.21
JP 4	\$17,605.14	\$8,556.18	\$10,701.49	\$20,067.71	\$23,527.46	\$21,843.85	\$23,928.26	\$21,318.80	\$17,898.83	\$19,019.41	\$18,110.46	\$20,564.14	\$223,141.73
Tax Assessor	\$75,853.65	\$68,586.59	\$75,144.50	\$379,351.33	\$216,914.01	\$104,391.13	\$1,078,386.06	\$89,572.85	\$91,169.28	\$104,286.61			\$2,283,656.01
TOTAL	\$201,611.61	\$165,958.20	\$188,682.29	\$519,625.17	\$341,242.82	\$290,814.32	\$1,238,306.09	\$253,456.52	\$239,220.42	\$241,241.69	\$136,335.52	\$146,011.44	\$3,962,506.09

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Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 10/27/2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Accounts Payable Claims

REQUESTED BY: Corinna Speer, County Auditor
(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the approval of claims for purchases, services and vendors.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 10-27-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: National American Indian Heritage Month Proclamation

REQUESTED BY: Pat Vertovec, Native American Indian Chair / Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM:

Consideration and action on the request by the National Society Daughters of the American Revolution to proclaim November as National American Indian Heritage Month in Kendall County.

National Society Daughters of the American Revolution

Lynn Forney Young, President General

AMERICAN INDIANS COMMITTEE — *Frances Broaddus Crutchfield, National Chairman*
1196 Huguenot Trail, Midlothian, VA 23113-9114 * Phone: (804) 794-3948 * E-mail: oldscouts2@aol.com

AMERICAN INDIANS COMMITTEE NATIONAL AMERICAN INDIAN HERITAGE MONTH

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today; and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational and historical activities have been planned;

NOW, THEREFORE, I, Darrel L. Lux, County Judge of Kendall County, Texas, do hereby proclaim November as the National American Indian Heritage Month in Kendall County, Texas, and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

In witness whereof, I have hereunto set my hand this the 27th day of October, 2014,

Darrel L. Lux
Kendall County Judge

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 10-27-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: American Red Cross Presentation

REQUESTED BY: Jacques DuBose, American Red Cross Executive Director / Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 15 minutes

WORDING OF AGENDA ITEM:

Presentation on the role of the American Red Cross and how they serve the citizens of Kendall County during times of disaster.

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 10/27/2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Fiscal Year 2014 Annual Audit

REQUESTED BY: Corinna Speer, County Auditor
(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action to approve the Fiscal Year 2014 annual audit be performed by Neffendorf, Knopp, Doss and Company, P.C.

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS' COURT

COURT DATE:

Regular Agenda : 10-27-14

Supplemental Agenda: _____

Special Agenda: _____

Executive Session: _____

SUBJECT: 4-H Awards Recognition

REQUESTED BY: Tana Osbourn and Stephen Zoeller
(Please print your name and title)

PHONE NUMBER/EXTENSION: 360 or 361

TIME NEEDED FOR PRESENTATION: 10 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Presentation of 4-H Awards to 4-H Members

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 10-27-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Burn Ban

REQUESTED BY: Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
(Please print your name and title)

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 3 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code).

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 10-27-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: State Grant for Law Enforcement

REQUESTED BY: Al Auxier, County Sheriff
(Please print your name and title)

PHONE #/EXT: 128 TIME NEEDED FOR PRESENTATION: 8 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):

Consideration and action to approve a grant submission by the Sheriff's Office to fund i-INFO for law enforcement personnel.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 10-27-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Blocking Off Streets for the Christmas in Comfort Event

REQUESTED BY: Kenneth Rusch, Commissioner Pct. 4

PHONE #/EXT: 830-995-3798 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action to approve blocking off the following streets in Comfort starting on Friday,
November 28, 2014 at noon through midnight on Saturday, November 29, 2014 for the annual
Christmas in Comfort event: Seventh Street between Highway 27 and Main Street, High Street between
Sixth and Eighth Streets, and from the intersection of High Street and Eighth Street at 806 High Street.

Comfort, Texas
Star of the Texas Hill Country
Chamber of Commerce



Kenneth Rusch
Kendall County Commissioner #4
201 East San Antonio St.
Boerne, TX 78006

August 22nd, 2014

Dear Commissioner Rusch:

Our annual *Christmas In Comfort* event is scheduled for Saturday, November 29th this year.

We are requesting permission to block off the same areas as in previous years: permission to block Seventh Street between Highway 27 and Main Street, permission to block off High Street between Sixth and Eighth Streets, and permission to block from the intersection of High and Eighth Streets at 806 High Street.

We will begin setting up on Friday, November 28th at noon. We should be through cleaning up by midnight on Saturday, November 29th.

Please mail confirmation to Comfort Chamber of Commerce, P.O. Box 777, Comfort, TX 78013, or fax to (830) 995-5252.

We look forward to another successful event and appreciate your help with this matter. If you have any questions, please phone the Chamber office at 830-995-3131.

Sincerely,

Laurie Castro, President
Comfort Chamber of Commerce

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 10-27-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Letter of Permission to TABC Pertaining to the Christmas in Comfort Event

REQUESTED BY: Kenneth Rusch, Commissioner Pct. 4

PHONE #/EXT: 830-995-3798 TIME NEEDED FOR PRESENTATION: 2 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the request by the Comfort Chamber of Commerce for a letter of permission from Commissioners Court to the Texas Alcohol & Beverage Commission (TABC) to allow the Chamber to sell beer and wine on Saturday, November 29, 2014 at the Chamber booth on 7th Street which will be closed to traffic during the annual Christmas in Comfort event.

Comfort, Texas
Star of the Texas Hill Country
Chamber of Commerce



Kenneth Rusch
Kendall County Commissioner #4
201 East San Antonio St.
Boerne, TX 78006

August 22nd, 2014

Dear Commissioner Rusch:

Comfort's annual ***Christmas In Comfort*** event is scheduled for Saturday, November 29th. We are asking permission to set up one Chamber of Commerce booth to sell beer and wine in the street on 7th Street, which has been closed to traffic to accommodate this festival.

The Chamber will be obtaining a TABC temporary license and meeting all TABC's requirements. TABC is requesting a letter of permission from the Commissioner's Court allowing the Chamber to sell alcohol at that location.

Please mail confirmation to Comfort Chamber of Commerce, P.O. Box 777, Comfort, TX 78013, or fax to (830) 995-5252.

We look forward to another successful event and appreciate your help with this matter. If you have any questions, please phone the Chamber office at 830-995-3131.

Sincerely,

Laurie Castro, President
Comfort Chamber of Commerce

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 10-27-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Street Closures for the Christmas in Comfort Parade

REQUESTED BY: Kenneth M. Rusch, Commissioner Pct. 4

PHONE #/EXT: 830-995-3798 TIME NEEDED FOR PRESENTATION: 3 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action to approve closing the following streets in Comfort for the Christmas in
Comfort parade on Saturday, November 29, 2014 from 6:30 p.m. to 9:30 p.m.: Idlewilde Boulevard,
Daniel Drive, Edgewood Drive, part of Highway 87, Lindner Avenue, High Street, and Highway 27 at
High Street.

Comfort, Texas
Star of the Texas Hill Country
Chamber of Commerce



Kenneth Rusch
Kendall County Commissioner #4
201 E. San Antonio Street
Boerne, TX 78006

August 22nd, 2014

Dear Commissioner Rusch:

Comfort's Christmas in Comfort Celebration is scheduled for Saturday, November 29th, 2014. We are asking permission to close off streets the same as last year.

The parade begins at 7:00 pm after having lined up on Idlewilde Blvd, Daniel Dr., and Edgewood Dr. The parade travels onto Hwy 87 and Hwy 27, turns onto Lindner Ave. to High St., turns right and proceeds down High St, across HWY 27, where the Parade will disband at the Comfort Middle School on High St. The parade is usually over by 9:00 pm, depending on the number of entries.

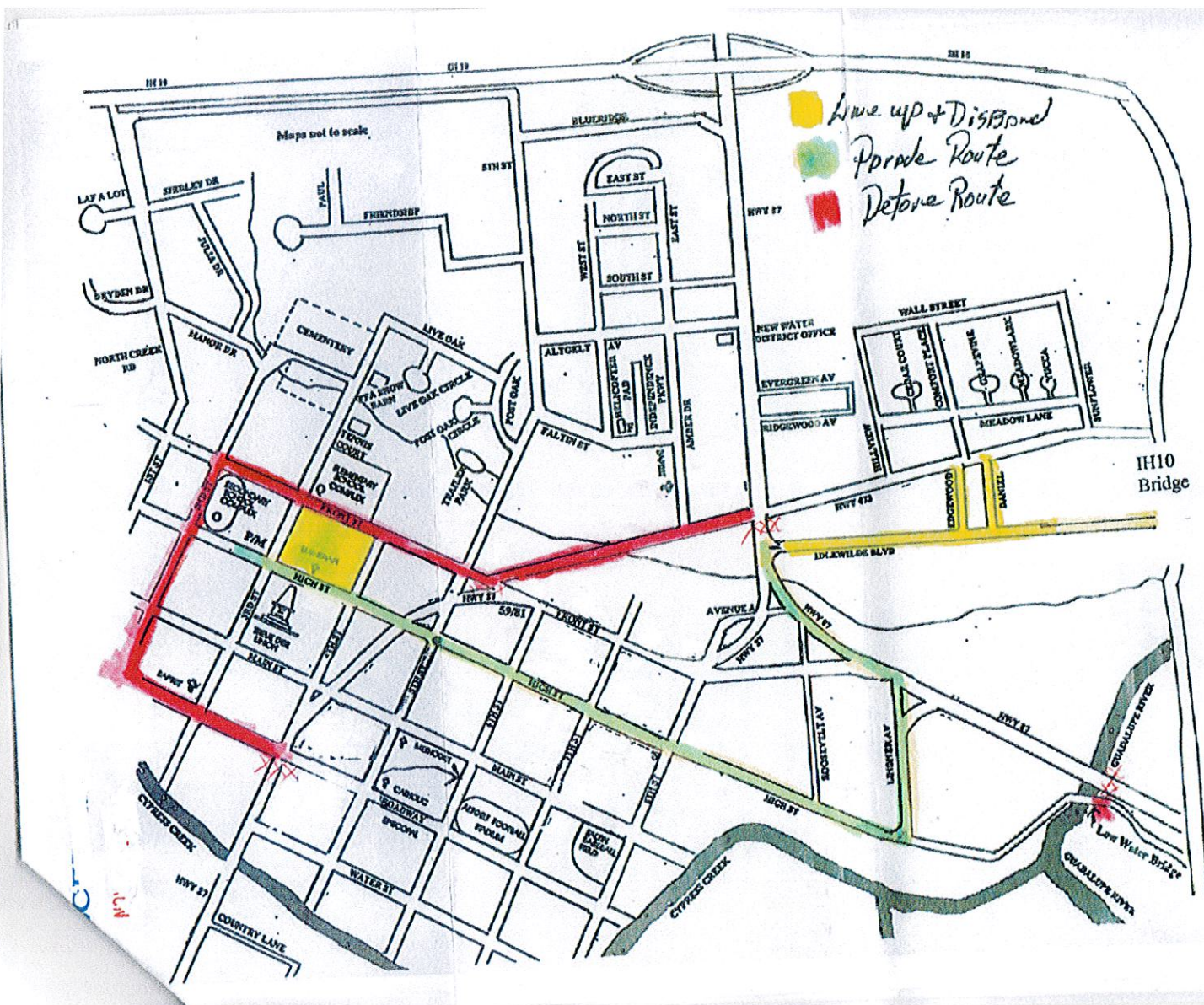
The Comfort Chamber of Commerce is requesting permission from the Commission's Court to close Lindner Avenue, High Street, HWY 27 at High St on this parade route during parade times.

Enclosed is a copy of the Parade Route.

Thank you for your assistance in this matter.

Best Regards,

Laurie Castro, President
Comfort Chamber of Commerce



Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : October 27, 2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Request for relief 243 Giles Ranch Road

REQUESTED BY: Richard Tobolka – Development Manager

(Please print your name and title)

PHONE NUMBER/EXTENSION: _____ ext. 250

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on a request for relief from the platting requirements and road frontage

in accordance to section 101 and 102 of the Kendall County Development Rules and Regulations

The proposed division would create a 3.0 acre tract out of a parent tract of 20.0 acres with

access over a unrecorded access roadway to the end of Giles Road. The proposed division is a

family division. (David & Laura Mullen)

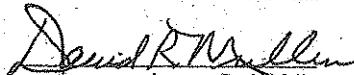
Kenneth Rusch, Commissioner Pct. 4

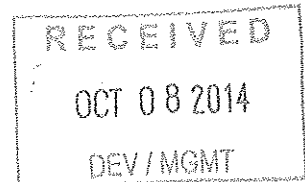
REQUEST FOR RELIEF (Variance)

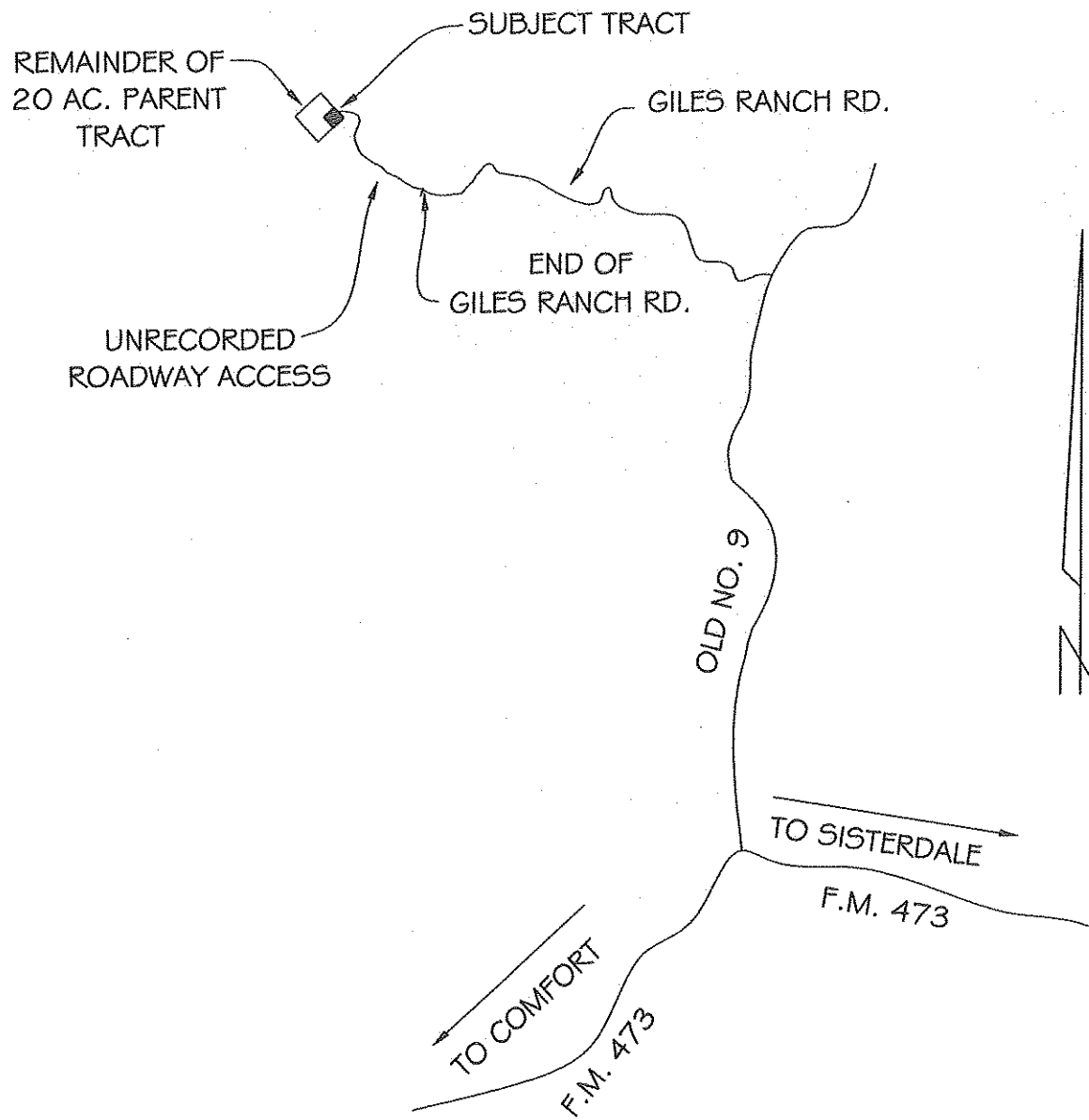
From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date: October 3, 2014
2. Location of Property: 243 Giles Ranch Road
3. Name of Development (If Applicable)
4. Property Owner/Developer Name: Laura Edith Mullen and David Mullen
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:
Relief from minimum road frontage and Tract size -- Section No. 300.1100
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.
The 20.0 acre tract does not have road frontage and is accessed by a private unrecorded easement to Giles Ranch Road (a county maintained road). The 3.0 acre tract will be divided under the family division clause.
 - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?
Access to the subject tract does not meet the Kendall County requirements
 - c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.
Not to my knowledge
 - d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.
Not to my knowledge


Laura Edith Mullen


David Mullen





Ernst Palmer Giles Estate
Tract (b) - 285.5 Ac.
Vol. 52, Pg. 195
Kendall Co. Deed Records

Ernst Palmer Giles Estate
Tract (b) - 285.5 Ac.
Vol. 52, Pg. 195
Kendall Co. Deed Records

Laura Edith Mullen & David Mullen
Remainder of 20.0 acres
Vol. 355, Pg. 759
Kendall Co. Official Records

Ernst Palmer Giles Estate
Tract (b) - 285.5 Ac.
Vol. 52, Pg. 195
Kendall Co. Deed Records

Ernst Palmer Giles Estate
Tract (b) - 285.5 Ac.
Vol. 52, Pg. 195
Kendall Co. Deed Records

All iron pins shown are 1/2" diameter.
Iron pins w/ caps stamped 'PFEIFFER SURVEY'

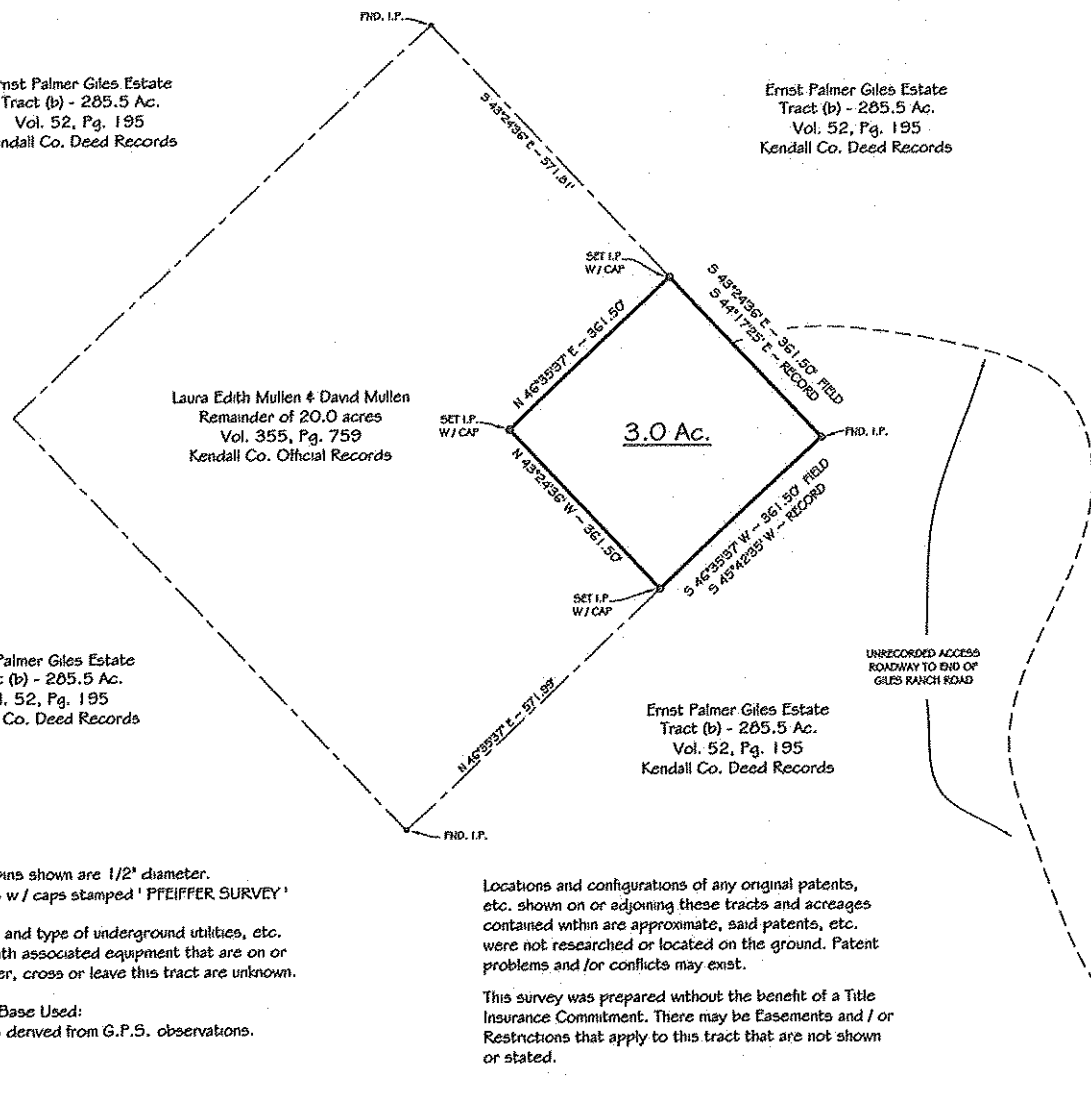
Location and type of underground utilities, etc.
if any, with associated equipment that are on or
that enter, cross or leave this tract are unknown.

Bearing Base Used:
Bearings derived from G.P.S. observations.

Locations and configurations of any original patents,
etc. shown on or adjoining these tracts and acreages
contained within are approximate, said patents, etc.
were not researched or located on the ground. Patent
problems and/or conflicts may exist.

This survey was prepared without the benefit of a Title
Insurance Commitment. There may be Easements and / or
Restrictions that apply to this tract that are not shown
or stated.

3.0 acres of land, more or less, out of the
Phillip Wilson Sur. No. 850 (S.W. 1/4), Abs.
No. 836 in Kendall County, Texas and being
part of a 20.0 acre tract conveyed to Laura
Edith Mullen and David Mullen recorded in
Vol. 355, Pg. 759, Kendall County Official
Records.



Received: _____

Commissioners' Agenda

Date: _____

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AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : October 27, 2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Request for Relief 10139 Johns Road

REQUESTED BY: Richard Tobolka – Development Manager

(Please print your name and title)

PHONE NUMBER/EXTENSION: _____ ext. 250

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on a request for relief from the platting requirements and road
frontage in accordance to section 101 and 102 of the Kendall County Development Rules and
Regulations. The proposed division would create a family cemetery of ¼ to ¾ of an acre with
access over an easement. (Sandra Linscott for Bower Ranch)

Mike Fincke, Commissioner Pct. 1

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date 10/10/2014
2. Location of Property: 10139 Johns Road
3. Name of Subdivision (If Applicable): NA
4. Property Owner/Developer Name: Pauline Bower
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations and state the relief requested:
Section 101 Platting Requirements
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. Are there special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land: yes (if "yes" please state the special circumstances or conditions)
wish to create family cemetery between 1/4 and 3/4 of an acre
 - b. Is relief necessary for the preservation and enjoyment of a substantial property right of yours? yes (if "yes", please state the substantial property right involved)
wish to create family cemetery with access over an easement

Daughter representing mother

Sandra B. Linscott
Property Owner Signature

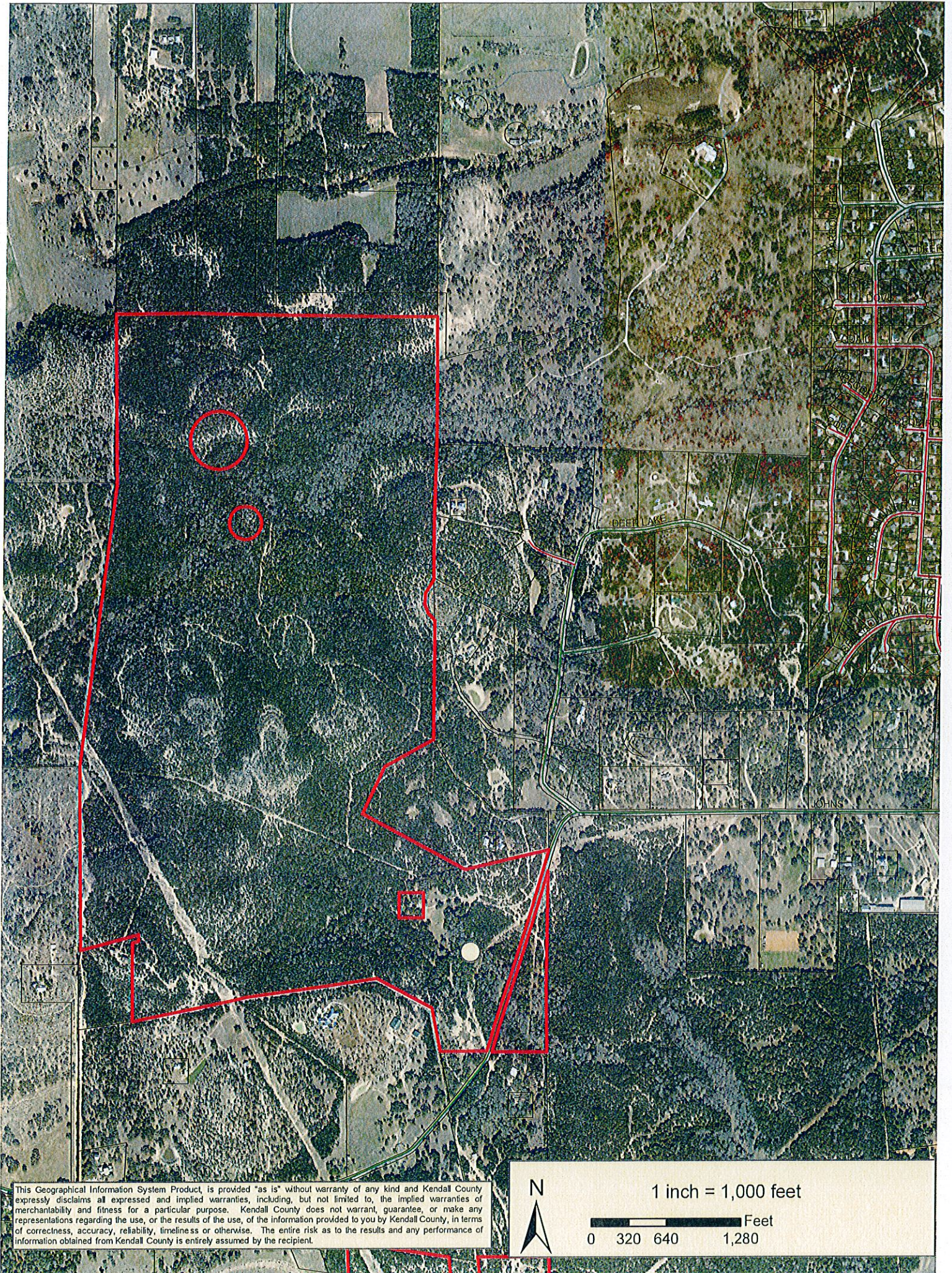
Pauline Bower
Print Owner Name

Phone Number 210 421 7913

Date 10/10/14

SANDRA LINSOTT

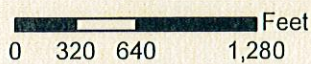
Bower Ranch



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1 inch = 1,000 feet



Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : October 27, 2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Request for Relief 47 Lewis Road

REQUESTED BY: Richard Tobolka – Development Manager

(Please print your name and title)

PHONE NUMBER/EXTENSION: _____ ext. 250

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on a request for relief from the platting requirements and road frontage

in accordance to section s 101 and 102 of the Kendall County Development rules and regulations

The owner proposes to realign an existing property line between two existing tracts with access

to Lewis Road over a 30ft road easement (John Kercheville)

Richard Chapman, Commissioner Pct. 3

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date: 09-22-2014
2. Location of Property: 47 Lewis Road - Boerne Texas 78006
3. Name of Development (If Applicable): N/A
4. Property Owner/Developer Name: John C. Kercheville
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:

300.1100.1 Lots must have a minimum road frontage of 250 feet on a state highway, county road or a road constructed to county specifications.

6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)

- a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.

I purchased 10.00 acres in 1971 and another 7.927 acres in 1972. As per the Kendall County rules of today, I do not have any access to my 7.927 acre tract.

- b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?

Since I own two tracts of land, I wish to create two tracts, giving me more room around my existing house. I want to create a tract of land in the back (north end of my property) between 6 and 10 acres and a 30 - 60 foot strip of land along my southeast property line to this tract. This strip of land will be a part of the acreage in the back.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

No, I have enough acreage per the current Kendall County rules to divide my property into two tracts of land.

- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area?

No, I am using my own land.

John C. Kercheville

NORTH

30' WIDE ROAD EASEMENT
VOLUME 105 PAGES 646-648
DEED RECORDS - 10.00 ACRES

LEWIS
ROAD

N 01°49'26" W
164.13'

N 00°36'52" E
313.95'

N 01°07'54" W 421.48'

N 01°02'43" W 551.73'

S 85°21'48" W
304.84'

JOHN KERCHEVILLE
VOLUME 105 PAGES 646-648
DEED RECORDS - 10.00 ACRES

HOUSE

N 00°45'50" W 1423.63'

10.00 ACRES

S 89°27'32" E
305.12'

S 32°49'30" W
493.66'

JOHN C. KERCHEVILLE AND
SUSAN KERCHEVILLE
VOLUME 108 PAGES 193-194
DEED RECORDS - 7.927 ACRES

7.927 ACRES

S 89°27'32" E
300.00'

S 00°45'50" W 1005.92'

EXISTING



30' WIDE ROAD EASEMENT
VOLUME 105 PAGES 646-648
DEED RECORDS - 10.00 ACRES

LEWIS
ROAD

HOUSE

PROPOSED
6-10 ACRE TRACT

PROPOSED 30'-60'
STRIP OF LAND

PROPOSED

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 10/27/14
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Road Material Bid

REQUESTED BY: Corinna Speer, County Auditor

(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action to review and award the Road Material Bid for
fiscal year 2015.

TYPE OF MATERIAL	VENDOR	BOERNE DELIVERY			COMFORT DELIVERY			KENDALIA DEIVERY			PRICE	LIVE
		PRICE	FREIGHT	TOTAL	PRICE	FREIGHT	TOTAL	PRICE	FREIGHT	TOTAL	PER MILE	BOTTOM
ASPHALT ITEM 330 TYPE AA (Limestone Rock Asphalt)												
ASPHALT ITEM 330 TYPE CC (Limestone Rock Asphalt)												
ASPHALT ITEM 330 TYPE D (Limestone Rock Asphalt)												
HOT MIX - COLD LAY ITEM 334 TYPE A												
HOT MIX - COLD LAY ITEM 334 TYPE D												
HOT MIX - HOT LAY ITEM 340 TYPE A(B)												
HOT MIX - HOT LAY ITEM 340 - TYPE D												
EMULSIFIED ASPHALT ITEM 300 - CRS-2	Ergon	\$2.2800	\$0.1360	\$2.4160	\$2.2800	\$0.1417	\$2.4217	\$2.2800	\$0.1417	\$2.4217	See Respective Freight Rates	n/a
EMULSIFIED ASPHALT ITEM 300 - AEP	Ergon	\$3.0500	\$0.1360	\$3.1860	\$3.0500	\$0.1417	\$3.1917	\$3.0500	\$0.1417	\$3.1917	See Respective Freight Rates	n/a
EMULSIFIED ASPHALT ITEM 300 - CSS-1H	Ergon	\$2.2800	\$0.1360	\$2.4160	\$2.2800	\$0.1417	\$2.4217	\$2.2800	\$0.1417	\$2.4217	See Respective Freight Rates	n/a

TYPE OF MATERIAL	VENDOR	BOERNE DELIVERY			COMFORT DELIVERY			KENDALIA DEIVERY			PRICE	LIVE
		PRICE	FREIGHT	TOTAL	PRICE	FREIGHT	TOTAL	PRICE	FREIGHT	TOTAL	PER MILE	BOTTOM
3/4" BASE	Reeh Quarry, LP	\$ 5.40	\$ 4.00	\$ 9.40	\$ 5.40	\$ 4.40	\$ 9.80	\$ 5.40	\$ 7.40	\$ 12.80	n/a	\$0.18
GRADE 2 BASE Type A	Reeh Quarry, LP	\$ 5.25	\$ 4.00	\$ 9.25	\$ 5.25	\$ 4.05	\$ 9.30	\$ 5.25	\$ 7.40	\$ 12.65	n/a	\$ 0.18
GRADE 3 COVERSTONE ITEM 302 - TYPE B												
GRADE 4 COVERSTONE ITEM 302 - TYPE B												
GRADE 3 COVERSTONE ITEM 302 - TYPE PB												
GRADE 4 COVERSTONE ITEM 302 - TYPE PB												
ASPHALT STABILIZED BASE 345-A												
3X5 CHEMSTONE	Reeh Quarry, LP	\$ 10.30	\$ 4.97	\$ 15.27	\$ 10.30	\$ 5.50	\$ 15.80	\$ 10.30	\$ 8.30	\$ 18.60	n/a	\$0.18

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 10/27/14
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Emergency response time

REQUESTED BY: Ricky Pfeiffer, Road Superintendent
(Please print your name and title)

PHONE NUMBER/EXTENSION: 656

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):
Discuss and take action to pay Road & Bridge employee(s) for emergency call out time.

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

☒ Regular Agenda: 10/27/14

☐ Supplemental Agenda: _____

☐ Special Agenda: _____

☐ Executive Session: _____

SUBJECT: September 2014 Road & Bridge monthly report

REQUESTED BY: Ricky Pfeiffer

(Please print your name and title)

PHONE NUMBER/EXTENSION: 656

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):

Present summary of activities by Road & Bridge department during September 2014 to
Commissioner's Court.



Kendall County Road & Bridge Monthly Report September 2014

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Capital Improvement						
SCENIC LOOP RD		@ 0.9 miles.	Right-of-Way Clearing	Remove brush along fence line for visibility & trim low-hanging tree limbs from culvert.	RD-3216-14	9/3/14
SCENIC LOOP RD			Fabricate	Fabricated temporary Construction Soon signs as requested.	SI-2025-14	9/10/14
SCENIC LOOP RD		@ 1.4 miles.	Place or Remove Temp Sign	Placed temporary Construction Soon signs as requested.	SI-2026-14	9/10/14
SCENIC LOOP RD		@ 1.5 miles.	Place or Remove Temp Sign	Placed temporary Construction Soon signs as requested.	SI-2027-14	9/10/14
Non Road and Bridge						
JOHNS RD	10017	Unit A.	Fabricate	Fabricated new 911 address sign.	RD-3110-14	9/8/14
UPPER BALCONES RD	335		Fabricate	Fabricated new 911 address sign.	RD-3109-14	9/8/14
Paving and Prep						
RANGER CREEK RD		From 1.5 to 3.0 miles.	Contract Services	Contractor repaired road for seal coat.	RD-3378-14	9/1/14
RANGER CREEK RD		@ 6.7 miles.	Road Surface	Level up roadway as needed.	RD-3200-14	9/2/14
RANGER CREEK RD	8217		Road Surface	Level up roadway as needed.	RD-3201-14	9/2/14
RANGER CREEK RD		@ 7.4 miles.	Road Surface	Level up roadway as needed.	RD-3202-14	9/2/14
RANGER CREEK RD		From 5.4 to 5.5 miles.	Road Surface	Level up roadway as needed on north side.	RD-3203-14	9/3/14
RANGER CREEK RD		From 5.4 to 5.5 miles.	Road Surface	Level up roadway as needed on south side.	RD-3204-14	9/4/14
RANGER CREEK RD		From 6.5 to 6.6 miles.	Road Surface	Level up roadway as needed.	RD-3205-14	9/4/14
RANGER CREEK RD		From 3.0 to 4.0 miles.	Contract Services	Contractor repaired road for seal coat.	RD-3384-14	9/5/14
RANGER CREEK RD		From 0.0 to 0.5 miles.	Road Surface	Repair edges of road as needed.	RD-3206-14	9/8/14
RANGER CREEK RD		From 0.6 to 0.9 miles.	Road Surface	Apply base to road shoulders.	RD-3207-14	9/9/14
RANGER CREEK RD		From 4.6 to 8.81 miles.	Contract Services	Contractor repaired potholes, road shoulders, sunk areas & alligating for seal coat.	RD-3385-14	9/9/14
RANGER CREEK RD		@ 2.2 miles.	Road Surface	Repair low spot in roadway.	RD-3208-14	9/10/14
RANGER CREEK RD		From 0.1 to 0.3 miles.	Road Surface	Apply base to road shoulders.	RD-3209-14	9/10/14
RANGER CREEK RD		@ 2.7 miles.	Road Surface	Repair low spot in roadway.	RD-3210-14	9/11/14
RANGER CREEK RD		@ 1.1 miles.	Place or Remove Temp Sign	Removed temporary Construction Dates sign.	SI-2049-14	9/11/14
RANGER CREEK RD		@ 9.7 miles.	Place or Remove Temp Sign	Removed temporary Construction Dates sign.	SI-2050-14	9/11/14
Signs						
RANGER CREEK RD		@ 1.9 miles.	Relocate	Relocated Reduced Speed sign as requested.	SI-2100-14	9/24/14
RANGER CREEK RD		@ 2.0 miles.	Install	Installed Reduced Speed/Hidden Entrance sign as requested.	SI-2101-14	9/24/14
RANGER CREEK RD		@ 2.0 miles.	Remove	Removed Speed Limit 55 sign as needed.	SI-2102-14	9/24/14

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
SPENCER RD		@ 0.03 miles.	Place or Remove Temp Sign	Placed temporary sign stands for right of way repair project as requested.	SI-2104-14	9/29/14

Total WO's For Pct 1

26

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Brush						
LOS INDIOS RD		#212, 213.	Right-of-Way Clearing	Trim low-hanging tree limbs & overhead brush from roadway.	RD-3164-14	9/15/14
OLD SAN ANTONIO RD		@ 0.2 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway for visibility.	RD-3193-14	9/4/14
SPRING CREEK RD		@ 0.0 miles.	Brush Removal	Trim brush along fence line for visibility as requested.	RD-3250-14	9/15/14
Cleaning and Debris						
OLD SAN ANTONIO RD		@ 0.15 miles.	Tree Removal	Remove fallen Hackberry tree from right of way.	RD-3194-14	9/17/14
Maintenance						
OLD FREDERICKSBURG RD	6		Road Surface	Meet with resident to inspect driveway approach.	RD-3182-14	9/2/14
OLD FREDERICKSBURG RD	6		Driveway Work	Repair grade on driveway as needed.	RD-3189-14	9/16/14
SCHEELE RD		From 0.7 to 0.8 miles.	Ditch Maintenance	Clean low water crossing & ditch line. Repair driveway as needed.	RD-3218-14	9/17/14
SCHEELE RD		@ 0.8 miles.	Driveway Work	Repair driveway ditch washout.	RD-3219-14	9/17/14
New Construction						
RANCH DR		4,548 sq yds	Contract Services	Applied 2cs using AC10/Grd 4-PB.	RD-3441-14	9/30/14
HERFF RD		@ 0.27 & 0.32 miles.	Place or Remove Temp Sign	Placed sand bags at temporary Stop Ahead construction signs as requested.	SI-2116-14	9/17/14
HERFF RD		@ 0.29 & 0.30 miles.	Place or Remove Temp Sign	Placed sand bags at temporary Stop construction signs as requested.	SI-2117-14	9/17/14
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grind County brush for 7.5 hours.	RD-3129-14	9/2/14
CHARGER BLVD	202	Brush Site.	Chipping	Grind County brush for 6 hours.	RD-3130-14	9/8/14
CHARGER BLVD	202	Brush Site.	Hauling	Haul equipment as needed.	RD-3137-14	9/9/14
CHARGER BLVD	202	Brush Site.	Hauling	Haul equipment as needed.	RD-3138-14	9/22/14
CHARGER BLVD	202	Brush Site.	Chipping	Grind County brush for 3.5 hours.	RD-3131-14	9/22/14
CHARGER BLVD	202	Brush Site.	Chipping	Grind County brush for 5 hours.	RD-3132-14	9/23/14
RIVER RDG	321		Fabricate	Fabricated new 911 address sign.	RD-3107-14	9/8/14
SILENT SPG	214		Fabricate	Fabricated new 911 address sign.	RD-3106-14	9/8/14
Paving and Prep						
BAMBI DR		From 0.0 to 0.14 miles.	Road Surface	Clean edges of road as needed.	RD-3117-14	9/16/14
BAMBI DR	101	@ 100 feet.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3118-14	9/17/14
BAMBI DR		@ 0.02 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3119-14	9/18/14
BAMBI DR		1,891 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3426-14	9/30/14
BLUEBONNET DR		From 0.0 to 0.37 miles.	Road Surface	Blade dirt from edges of road & level road shoulders.	RD-3121-14	9/24/14
BLUEBONNET DR		From 0.0 to 0.37 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3122-14	9/24/14
BLUEBONNET DR		4,129 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3436-14	9/30/14
BUCKSKIN DR		From 0.0 to 0.41 miles.	Road Surface	Clean edges of road as needed.	RD-3123-14	9/16/14

Route	Address	Location	Activity	Details	W.O. No	Date
Paving and Prep						
BUCKSKIN DR		5,278 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3427-14	9/30/14
CASCADE CAVERNS RD		From 0.0 to 2.0 miles.	Road Surface	Clean edges of road as needed.	RD-3124-14	9/16/14
CASCADE CAVERNS RD		From 1.7 to 1.9 miles.	Road Surface	Level edges of road as needed.	RD-3125-14	9/22/14
CASCADE CAVERNS RD		@ 1.5 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3127-14	9/22/14
CASCADE CAVERNS RD		From 1.7 to 1.8 miles.	Road Surface	Level edges of road as needed.	RD-3126-14	9/23/14
CASCADE CAVERNS RD		27,120 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3430-14	9/30/14
GUTHRIE RD		From #7 to 30.	Contract Services	Contractor repaired potholes & road shoulders for seal coat.	RD-3379-14	9/2/14
GUTHRIE RD		@ 0.0 miles.	Hauling	Haul equipment from Kendalia Yard as needed.	RD-3151-14	9/16/14
GUTHRIE RD		From 0.0 to 0.3 miles.	Road Surface	Level up road shoulders.	RD-3152-14	9/16/14
GUTHRIE RD		From 0.0 to 0.8 miles.	Road Surface	Level up road shoulders.	RD-3153-14	9/17/14
GUTHRIE RD		From 0.0 to 0.77 miles.	Contract Services	Contractor repaired road for seal coat.	RD-3394-14	9/22/14
GUTHRIE RD		8,872 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3425-14	9/30/14
N WAGON WHEEL DR		From 0.0 to 0.56 miles.	Road Surface	Blade & level up edges of road & sweep roadway.	RD-3174-14	9/24/14
N WAGON WHEEL DR		From 0.0 to 0.56 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3175-14	9/24/14
N WAGON WHEEL DR		5,952 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3434-14	9/30/14
NORTH STAR RD		@ 0.0 miles.	Hauling	Hauled equipment from Ranger Creek Rd.	RD-3171-14	9/11/14
NORTH STAR RD		From 0.0 to 0.1 miles.	Road Surface	Blade grass & dirt from edges of road.	RD-3172-14	9/15/14
NORTH STAR RD		@ 0.0 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3173-14	9/18/14
NORTH STAR RD		1,924 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3428-14	9/30/14
OLD CURRY CREEK RD		From 0.0 to 0.26 miles.	Road Surface	Level up road shoulders & clean ditch line.	RD-3180-14	9/17/14
OLD CURRY CREEK RD		From 0.0 to 0.23 miles.	Contract Services	Contractor repaired potholes & road shoulders for seal coat.	RD-3393-14	9/22/14
OLD CURRY CREEK RD		3,765 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3424-14	9/30/14
OLD FREDERICKSBURG RD		@ 1.40 miles.	Road Surface	Repair bad spot in roadway as needed.	RD-3181-14	9/2/14
OLD FREDERICKSBURG RD		@ 0.01 miles.	Road Surface	Blade & repair roadway as needed.	RD-3183-14	9/2/14
OLD FREDERICKSBURG RD		@ 0.4 miles.	Road Surface	Level up road as needed.	RD-3184-14	9/8/14
OLD FREDERICKSBURG RD		@ 0.01 miles.	Road Surface	Repair soft spot in roadway.	RD-3185-14	9/10/14
OLD FREDERICKSBURG RD		@ 0.01 miles.	Road Surface	Repair soft spot in roadway.	RD-3186-14	9/11/14
OLD FREDERICKSBURG RD		From 0 to 80 feet.	Road Surface	Level up roadway as needed.	RD-3187-14	9/15/14
OLD FREDERICKSBURG RD		@ 1.46 miles.	Road Surface	Level up roadway as needed.	RD-3188-14	9/16/14
OLD FREDERICKSBURG RD		@ 0.3 miles.	Road Surface	Level up roadway as needed.	RD-3190-14	9/17/14
OLD FREDERICKSBURG RD		From 0.7 to 1.0 miles.	Road Surface	Level up roadway as needed.	RD-3191-14	9/18/14
OLD FREDERICKSBURG RD		From 1.1 to 1.3 miles.	Road Surface	Level up roadway as needed.	RD-3192-14	9/22/14
OLD FREDERICKSBURG RD		19,414 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3431-14	9/30/14
RANCH DR		@ 0.25 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3198-14	9/22/14
RANCH DR		From 0.4 to 0.8 miles.	Road Surface	Level up roadway & clean edges of road.	RD-3196-14	9/23/14
RANCH DR		From 0.2 to 0.4 miles.	Road Surface	Level up roadway as needed.	RD-3197-14	9/24/14
RANCH DR		11,382 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3429-14	9/30/14

Route	Address	Location	Activity	Details	W.O. No	Date
Paving and Prep						
S WAGON WHEEL DR		From 0.0 to 0.38 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3247-14	9/24/14
S WAGON WHEEL DR		From 0.0 to 0.38 miles.	Road Surface	Blade & level up edges of road & sweep as needed.	RD-3248-14	9/24/14
S WAGON WHEEL DR		4,906 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3435-14	9/30/14
SCHEELE RD		From 0.0 to 0.7 miles.	Road Surface	Clean edges of road as needed.	RD-3217-14	9/16/14
SCHEELE RD		7,804 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3433-14	9/30/14
CAVE CIR		@ 0.01 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2062-14	9/16/14
MALLARD DR		@ 0.01 miles.	Place or Remove Temp Sign	Removed Loose Gravel signs.	SI-2068-14	9/16/14
MALLARD DR		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2069-14	9/16/14
RIVER MOUNTAIN DR		@ 0.01 miles.	Place or Remove Temp Sign	Removed Loose Gravel signs.	SI-2065-14	9/16/14
Signs						
AMMANN RD		@ 0.04 miles.	Relocate	Relocated down Speed Limit 45 sign as needed.	SI-2021-14	9/8/14
CASCADE CAVERNS RD		@ 0.35 miles.	Replace Sign	Replaced missing & leaning County Maintenance sign & support.	SI-2055-14	9/15/14
ENCHANTED LN		@ 0.22 miles.	Delineator Repair	Repaired faded delineator.	SI-2023-14	9/8/14
MOUNTAINTOP TRL		@ 0.1 miles.	Trim Brush	Trimmed brush from Right Turn/Stop Ahead sign for visibility.	SI-2064-14	9/16/14
NORTH STAR CT		@ 0.1 miles.	Delineator Replace	Replaced missing delineators.	SI-2067-14	9/16/14
OAKRIDGE DR		@ 0.01 miles.	Trim Brush	Trimmed brush for visibility on right of way as needed.	SI-2063-14	9/16/14
OAKRIDGE DR		@ 0.4 miles.	Delineator Replace	Replaced bent & twisted delineator.	SI-2060-14	9/16/14
OLD FREDERICKSBURG RD		@ 1.4 miles.	Relocate	Relocated leaning County Maintenance sign as needed.	SI-2054-14	9/15/14
OLD SAN ANTONIO RD			Fabricate	Fabricated missing Street Name sign.	SI-2006-14	9/3/14
OLD SAN ANTONIO RD		@ 0.2 miles.	Install	Installed missing Street Name sign.	SI-2007-14	9/3/14
OLD SAN ANTONIO RD		@ 1.0 miles.	Relocate	Relocated Maintenance sign as requested for visibility.	SI-2008-14	9/3/14
OLD SAN ANTONIO RD		@ 0.9 miles.	Relocate	Relocated Maintenance sign as requested for visibility.	SI-2009-14	9/3/14
OLD SAN ANTONIO RD		@ 0.01 miles.	Relocate	Relocated Maintenance sign as requested for visibility.	SI-2010-14	9/3/14
PLEASANT VALLEY DR N		@ 0.93 miles.	Install	Installed Object Markers as needed.	SI-2024-14	9/8/14
RIDGE CRST		@ 0.03 miles.	Trim Brush	Trimmed brush from Stop/Street Name sign for visibility.	SI-2061-14	9/16/14
SPRING CREEK RD		@ 1.7 miles.	Delineator Replace	Replaced missing delineator.	SI-2059-14	9/16/14
TIMBER MOUNTAIN DR		@ 0.2 miles.	Delineator Replace	Replaced missing delineators.	SI-2066-14	9/16/14
Striping						
CASCADE CAVERNS RD		From 1.55 to 1.90 miles.	Marking	Mark center line of roadway for striping.	RD-3128-14	9/29/14
RANCH DR		From 0.0 to 0.13 miles.	Pavement Markings	Mark center line of roadway for striping.	RD-3199-14	9/29/14
Total WO's For Pct 2		92				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Brush						
EDGE FALLS RD		@ 2.5 miles.	Tree Removal	Removed fallen tree from right of way.	RD-3148-14	9/22/14
N SCHOOL ST		@ 0.1 miles.	Right-of-Way Clearing	Trim brush along ditch line for visibility.	RD-3170-14	9/4/14
Flood Related						
OLD BLANCO RD	236	@ 4.6 miles.	Debris Removal	Remove debris from roadway.	RD-3178-14	9/18/14
RANCH CIRCLE DR			Debris Removal	Clean debris from roadway.	RD-3195-14	9/18/14
SATTLER RD		@ 1.3 miles.	Debris Removal	Clean mud from roadway.	RD-3215-14	9/18/14
Maintenance						
SANSOM RD		From 0.0 to 0.5 miles.	Road Surface	Bladed road as needed.	RD-3211-14	9/24/14
SANSOM RD		From 0.5 to 1.3 miles.	Road Surface	Bladed road as needed.	RD-3212-14	9/25/14
SANSOM RD		From 0.5 to 1.0 miles.	Road Surface	Bladed road as needed.	RD-3213-14	9/29/14
SANSOM RD		From 0.5 to 2.3 miles.	Road Surface	Bladed road as needed.	RD-3214-14	9/30/14
STAUDT ST		@ 0.2 miles.	Ditch Maintenance	Clean dirt from low water crossing as needed.	RD-3251-14	9/25/14
Miscellaneous						
SISTERDALE LINDENDALE RD		@ 1.56 miles.	Hauling	Haul equipment to R&B Yard for repair.	RD-3238-14	9/2/14
SISTERDALE LINDENDALE RD		@ 1.56 miles.	Hauling	Haul equipment to R&B Yard for repair.	RD-3239-14	9/2/14
Mowing						
ACKER RD		Entire road.	Mowing	Mowed right of way.	RD-3269-14	9/10/14
BALLARD TRL		Entire road.	Mowing	Mowed right of way.	RD-3288-14	9/23/14
BUNTLINE DR		Entire road.	Mowing	Mowed right of way.	RD-3297-14	9/29/14
COUNTRY MEADOW DR		Entire road.	Mowing	Mowed right of way.	RD-3306-14	9/30/14
CRABAPPLE RD		From 0.0 to 1.6 miles.	Mowing	Mowed right of way.	RD-3259-14	9/2/14
CRABAPPLE RD		From 1.6 to 6.0 miles.	Mowing	Mowed right of way.	RD-3260-14	9/3/14
CRABAPPLE RD		From 6.0 to 7.6 miles.	Mowing	Mowed right of way.	RD-3261-14	9/4/14
DILLARD LN		Entire road.	Mowing	Mowed right of way.	RD-3287-14	9/23/14
EDGE FALLS RD		From 0.0 to 0.5 miles.	Mowing	Mowed right of way.	RD-3264-14	9/8/14
EDGE FALLS RD		From 0.5 to 4.0 miles.	Mowing	Mowed right of way.	RD-3270-14	9/11/14
EDGE FALLS RD		From 5.7 to 8.8 miles.	Mowing	Mowed right of way.	RD-3272-14	9/16/14
ERNST RD		Entire road.	Mowing	Mowed right of way.	RD-3356-14	9/22/14
EVANS DR		Entire road.	Mowing	Mowed right of way.	RD-3292-14	9/25/14
FM 3351 N	1133	Kendalia Yard.	Mowing	Mowed property as needed.	RD-3265-14	9/9/14
FOREST RIDGE LN		Entire road.	Mowing	Mowed right of way.	RD-3304-14	9/30/14
FULLER DR		Entire road.	Mowing	Mowed right of way.	RD-3291-14	9/25/14
GRAND VALLEY VIEW DR		Entire road.	Mowing	Mowed right of way.	RD-3256-14	9/2/14
HIDDEN LAKE DR		Entire road.	Mowing	Mowed right of way.	RD-3275-14	9/17/14

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
HIDE AWAY LN		Entire road.	Mowing	Mowed right of way.	RD-3309-14	9/30/14
HIGHLAND WOODS		Entire road.	Mowing	Mowed right of way.	RD-3280-14	9/17/14
KENDALL VIEW DR		Entire road.	Mowing	Mowed right of way.	RD-3302-14	9/30/14
KENDALL WOODS DR		Entire road.	Mowing	Mowed right of way.	RD-3301-14	9/30/14
LOST OAKS DR		Entire road.	Mowing	Mowed right of way.	RD-3307-14	9/30/14
LUX RANCH RD		Entire road.	Mowing	Mowed right of way.	RD-3266-14	9/9/14
MARLIN DR		Entire road.	Mowing	Mowed right of way.	RD-3294-14	9/25/14
MARQUARDT RD		Entire road.	Mowing	Mowed right of way.	RD-3353-14	9/22/14
MISTY TRL		Entire road.	Mowing	Mowed right of way.	RD-3278-14	9/17/14
MISTY WATERS		Entire road.	Mowing	Mowed right of way.	RD-3279-14	9/17/14
MOONLITE RDG		Entire road.	Mowing	Mowed right of way.	RD-3281-14	9/17/14
MOUNTAIN CREEK TRL		Entire road.	Mowing	Mowed right of way.	RD-3277-14	9/17/14
MOUNTAIN VIEW TRL		Entire road.	Mowing	Mowed right of way.	RD-3284-14	9/17/14
MOUNTAIN VIEWS DR		Entire road.	Mowing	Mowed right of way.	RD-3258-14	9/2/14
NOLLKAMPER RD		Entire road.	Mowing	Mowed right of way.	RD-3357-14	9/23/14
OAK FOREST DR		Entire road.	Mowing	Mowed right of way.	RD-3285-14	9/17/14
OAK MEADOW LN		Entire road.	Mowing	Mowed right of way.	RD-3303-14	9/30/14
OAK VALLEY DR		Entire road.	Mowing	Mowed right of way.	RD-3305-14	9/30/14
OLD BLANCO RD		From 0.0 to 1.9 miles.	Mowing	Mowed right of way.	RD-3262-14	9/4/14
OLD BLANCO RD		From 1.9 to 5.5 miles.	Mowing	Mowed right of way.	RD-3263-14	9/8/14
PLANTATION PATH		Entire road.	Mowing	Mowed right of way.	RD-3310-14	9/30/14
RANCH CIRCLE DR		Entire road.	Mowing	Mowed right of way.	RD-3267-14	9/9/14
REDFIELD RD		Entire road.	Mowing	Mowed right of way.	RD-3295-14	9/25/14
REMINGTON DR		From 0.0 to 1.2 miles.	Mowing	Mowed right of way.	RD-3289-14	9/23/14
REMINGTON DR		From 1.2 to 1.8 miles.	Mowing	Mowed right of way.	RD-3290-14	9/25/14
RIDGE VIEW DR		Entire road.	Mowing	Mowed right of way.	RD-3358-14	9/23/14
RIVER FOREST DR		Entire road.	Mowing	Mowed right of way.	RD-3273-14	9/16/14
RIVER PT		Entire road.	Mowing	Mowed right of way.	RD-3276-14	9/17/14
RIVER VIEW DR		Entire road.	Mowing	Mowed right of way.	RD-3274-14	9/16/14
ROARING CREEK DR		Entire road.	Mowing	Mowed right of way.	RD-3283-14	9/17/14
RODALYN DR		Entire road.	Mowing	Mowed right of way.	RD-3300-14	9/29/14
SADDLE MOUNTAIN DR		Entire road.	Mowing	Mowed right of way.	RD-3282-14	9/17/14
SAGE OAKS TRL		Entire road.	Mowing	Mowed right of way.	RD-3299-14	9/29/14
SATTLER RD		Entire road.	Mowing	Mowed right of way.	RD-3268-14	9/10/14
SCARLET RIDGE DR		Entire road.	Mowing	Mowed right of way.	RD-3308-14	9/30/14
SCHMIDT LN		Entire road.	Mowing	Mowed right of way.	RD-3355-14	9/22/14
SHADOW VALLEY DR		Entire road.	Mowing	Mowed right of way.	RD-3257-14	9/2/14
SHARPS DR		Entire road.	Mowing	Mowed right of way.	RD-3296-14	9/29/14

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
TROPHY DR		Entire road.	Mowing	Mowed right of way.	RD-3293-14	9/25/14
WALNUT GRV NORTH		Entire road.	Mowing	Mowed right of way.	RD-3354-14	9/22/14
WEAVER RD		Entire road.	Mowing	Mowed right of way.	RD-3298-14	9/29/14
WENGENROTH RD		Entire road.	Mowing	Mowed right of way.	RD-3271-14	9/11/14
WINCHESTER DR		Entire road.	Mowing	Mowed right of way.	RD-3286-14	9/23/14
New Construction						
SISTERDALE LINDENDALE RD		@ 1.56 miles.	Hauling	Haul equipment from R&B Yard.	RD-3237-14	9/2/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3227-14	9/2/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3228-14	9/3/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3229-14	9/4/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3230-14	9/8/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3231-14	9/9/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3232-14	9/10/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3233-14	9/11/14
SISTERDALE LINDENDALE RD		From 1.45 to 3.1 miles.	Work Base	Mark center line of roadway as needed.	RD-3242-14	9/11/14
SISTERDALE LINDENDALE RD		@ 2.0 miles.	Driveway Work	Level up driveway as needed.	RD-3243-14	9/15/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3234-14	9/16/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3235-14	9/17/14
SISTERDALE LINDENDALE RD		From 1.44 to 3.15 miles.	Work Base	Water base.	RD-3236-14	9/18/14
SISTERDALE LINDENDALE RD		@ 2.6 miles.	Work Base	Prepare road for paving.	RD-3244-14	9/22/14
SISTERDALE LINDENDALE RD		From 1.4 to 2.7 miles.	Work Base	Blade base & oil road as needed.	RD-3245-14	9/22/14
SISTERDALE LINDENDALE RD		From 1.4 to 2.7 miles.	Priming	Shoot AEP oil on road as needed.	RD-3246-14	9/23/14
SISTERDALE LINDENDALE RD		16,896 sq yds	Contract Services	Applied 2cs using AC10/Grd 4-PB.	RD-3442-14	9/25/14
SISTERDALE LINDENDALE RD		@ 2.5 miles.	Relocate	Relocated Speed Limit 30 sign as needed.	SI-2108-14	9/30/14
SISTERDALE LINDENDALE RD		@ 2.45 miles.	Place or Remove Temp Sign	Placed Loose Gravel sign & removed temporary Road Work Ahead construction sign.	SI-2109-14	9/30/14
SISTERDALE LINDENDALE RD		@ 2.45 miles.	Place or Remove Temp Sign	Removed temporary End of Road Work construction sign.	SI-2110-14	9/30/14
SISTERDALE LINDENDALE RD		@ 2.35 miles.	Place or Remove Temp Sign	Removed temporary Be Prepared to Stop construction sign.	SI-2111-14	9/30/14
SISTERDALE LINDENDALE RD		@ 1.45 miles.	Place or Remove Temp Sign	Removed temporary Be Prepared to Stop construction sign.	SI-2112-14	9/30/14
SISTERDALE LINDENDALE RD		@ 1.4 miles.	Place or Remove Temp Sign	Removed temporary Road Work Ahead/End of Road Work construction signs.	SI-2113-14	9/30/14
SISTERDALE LINDENDALE RD		@ 1.35 miles.	Place or Remove Temp Sign	Removed temporary Road Construction with Dates sign.	SI-2114-14	9/30/14
Von Road and Bridge						
BROOKVIEW DR	115		Fabricate	Fabricated new 911 address sign.	RD-3113-14	9/23/14
CRABAPPLE RD	121		Fabricate	Fabricated new 911 address sign.	RD-3114-14	9/25/14
SOMEDAY DR	316		Fabricate	Fabricated new 911 address sign.	RD-3103-14	9/8/14

Route	Address	Location	Activity	Details	W.O. No	Date
Non Road and Bridge						
SOMEDAY DR	316		Fabricate	Fabricated new 911 address sign.	RD-3111-14	9/8/14
TERRACE TRL	105		Fabricate	Fabricated new 911 address sign.	RD-3104-14	9/8/14
WASP CREEK RD	2		Fabricate	Fabricated new 911 address sign.	RD-3112-14	9/15/14
Paving and Prep						
CRABAPPLE RD		@ 0.0 miles.	Hauling	Haul equipment to job site as needed.	RD-3139-14	9/2/14
CRABAPPLE RD		From 0.0 to 1.6 miles.	Road Surface	Level up road shoulders.	RD-3140-14	9/3/14
CRABAPPLE RD		From 0.0 to 4.0 miles.	Road Surface	Level up road shoulders.	RD-3141-14	9/4/14
CRABAPPLE RD		From 3.0 to 4.5 miles.	Road Surface	Level up road shoulders.	RD-3142-14	9/8/14
CRABAPPLE RD		From 4.5 to 5.5 miles.	Road Surface	Level up road shoulders.	RD-3143-14	9/9/14
CRABAPPLE RD		From #248 to 310.	Right-of-Way Clearing	Clear right of way as needed.	RD-3144-14	9/9/14
CRABAPPLE RD		From 1.6 to 6.0 miles.	Road Surface	Level up road shoulders & sweep roadway.	RD-3145-14	9/10/14
CRABAPPLE RD		From 1.6 to 7.1 miles.	Road Surface	Level up road shoulders.	RD-3146-14	9/11/14
CRABAPPLE RD		From 6.0 to 7.6 miles.	Road Surface	Level up road shoulders.	RD-3147-14	9/15/14
CRABAPPLE RD		From 0.0 to 1.5 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3392-14	9/17/14
CRABAPPLE RD		From 1.5 to 2.5 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3395-14	9/23/14
CRABAPPLE RD		80,025	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3407-14	9/26/14
HILL VIEW LN		From 0.0 to 0.16 miles.	Right-of-Way Clearing	Trim low-hanging tree limbs from roadway.	RD-3155-14	9/17/14
HILL VIEW LN		@ 0.16 miles.	Road Surface	Clean dirt & grass from edges of road.	RD-3156-14	9/25/14
HILL VIEW LN		1,458 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3415-14	9/30/14
SCHMIDT LN		From 0.0 to 0.1 miles.	Road Surface	Level up roadway as needed.	RD-3220-14	9/11/14
SCHMIDT LN		@ 0.01 miles.	Hauling	Haul equipment from Ranger Creek Rd.	RD-3222-14	9/11/14
SCHMIDT LN		From 0.0 to 0.1 miles.	Road Surface	Level up roadway as needed.	RD-3221-14	9/15/14
SCHMIDT LN		12,355 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3409-14	9/30/14
SISTERDALE LINDENDALE RD		From 0.0 to 1.44 miles.	Road Surface	Level up road shoulders.	RD-3241-14	9/2/14
SISTERDALE LINDENDALE RD		From 0.0 miles to #25.	Contract Services	Contractor repaired potholes, road shoulders, sunk areas & alligating for seal coat.	RD-3382-14	9/3/14
SISTERDALE LINDENDALE RD		From 0.1 to 1.44 miles.	Contract Services	Contractor repaired road for seal coat.	RD-3383-14	9/4/14
SISTERDALE LINDENDALE RD		@ 1.62 miles.	Hauling	Haul equipment from R&B Yard.	RD-3240-14	9/11/14
SISTERDALE LINDENDALE RD		15,212 sq yds.	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3401-14	9/25/14
WALNUT GROVE NORTH		1,233 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3410-14	9/30/14
ADLER ST		@ 0.01 & 1.25 miles.	Place or Remove Temp Sign	Removed Loose Gravel signs.	SI-2046-14	9/11/14
STAUDT ST		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2037-14	9/11/14
Signs						
ADLER ST		@ 1.2 miles.	Remove	Removed County Maintenance sign following City annexation.	SI-2038-14	9/11/14
ADLER ST		@ 1.13 miles.	Remove	Removed County Maintenance sign following City annexation.	SI-2039-14	9/11/14

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
ADLER ST		@ 1.1 miles.	Remove	Removed County Maintenance sign following City annexation.	SI-2040-14	9/11/14
ADLER ST		@ 1.03 miles.	Remove	Removed County Maintenance sign following City annexation.	SI-2041-14	9/11/14
ADLER ST		@ 0.4 miles.	Remove	Removed County Maintenance sign following City annexation.	SI-2042-14	9/11/14
ADLER ST		@ 0.11 miles.	Remove	Removed County Maintenance sign following City annexation.	SI-2043-14	9/11/14
ADLER ST		@ 0.1 miles.	Remove	Removed County Maintenance sign following City annexation.	SI-2044-14	9/11/14
ADLER ST		@ 0.05 miles.	Remove	Removed County Maintenance sign following City annexation.	SI-2045-14	9/11/14
COMMANCHE TRL		@ 0.4 miles.	Delineator Replace	Replaced missing delineators.	SI-2103-14	9/29/14
KENDALL WOODS DR		@ 0.02 miles.	Replace Support	Replaced down No Outlet sign support.	SI-2107-14	9/30/14
SISTERDALE LINDENDALE RD		@ 0.32 miles.	Replace Sign	Replaced Chevrons with Object Markers & trimmed brush for visibility.	SI-1997-14	9/2/14
TROPHY DR		@ 0.22 miles.	Install	Installed missing Right Turn sign as needed.	SI-2019-14	9/8/14
Striping						
WALNUT GROVE RD		From 0.0 to 2.32 miles.	Pavement Markings	Inspect road for striping issues.	RD-3253-14	9/29/14
WALNUT GROVE RD		From 0.0 to 2.32 miles.	Striping	Assist Contractor with roadway striping.	RD-3254-14	9/30/14

Total WO's For Pct 3

144

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Brush						
FRONT ST		#226, 337.	Right-of-Way Clearing	Remove low-hanging tree limbs from roadway.	RD-3149-14	9/15/14
OLD #9 HWY		@ 2.2 miles.	Right-of-Way Clearing	Remove brush along Block Creek for visibility.	RD-3177-14	9/2/14
Capital Improvement						
IH 10	52150		Labor Various	Mix rap material as needed.	RD-3163-14	9/30/14
MAIN ST		@ 0.0 miles.	Hauling	Haul equipment from R&B Yard as needed.	RD-3167-14	9/29/14
MAIN ST		@ 0.0 miles.	Hauling	Haul equipment from R&B Yard as needed.	RD-3168-14	9/29/14
MAIN ST		From 0 to 450 feet.	Work Subgrade	Reclaim road & move road as needed.	RD-3165-14	9/29/14
MAIN ST		From 0 to 450 feet.	Work Subgrade	Build road shoulders & work subgrade.	RD-3166-14	9/30/14
MAIN ST		@ 0.0 miles.	Hauling	Haul equipment from R&B Yard as needed.	RD-3169-14	9/30/14
Cleaning and Debris						
WARING WELFARE RD		@ 6.4 miles.	Brush Removal	Remove broken Pecan tree limb as needed.	RD-3255-14	9/3/14
Contractor Work						
E WARING RD		#102.	Pothole Repair	Potholes & road shoulders repaired by Contractor.	RD-3396-14	9/12/14
MANNING RD		#547	Pothole Repair	Potholes & road shoulders repaired by Contractor.	RD-3397-14	9/12/14
RIVER BEND RD		From #41 to end.	Pothole Repair	Contractor repaired potholes & road shoulders in various locations.	RD-3381-14	9/3/14
S FRONT ST		#5.	Pothole Repair	Potholes & sunk areas repaired by Contractor.	RD-3400-14	9/12/14
WARING WELFARE RD		@ 6.24 miles.	Pothole Repair	Potholes repaired by Contractor.	RD-3398-14	9/12/14
WATER ST	431		Utility cuts by Contractor	Contractor repaired utility cuts.	RD-3380-14	9/3/14
ZOELLER LN		From #137 to 317.	Pothole Repair	Contractor repaired potholes, road shoulders & sunk areas in various locations.	RD-3399-14	9/12/14
Maintenance						
BLASCHKE RD		@ 2.13 miles.	Road Surface	Repair asphalt curb as needed.	RD-3120-14	9/15/14
HIGH ST	913		Driveway Work	Repair driveway as needed.	RD-3154-14	9/15/14
SHIRLEY DR		From 0 to 320 feet.	Ditch Maintenance	Reshape ditch line as needed.	RD-3223-14	9/9/14
SHIRLEY DR		From 0 to 320 feet.	Ditch Maintenance	Blade ditch line as needed.	RD-3224-14	9/10/14
SHIRLEY DR		From 0 to 320 feet.	Ditch Maintenance	Shape ditch line as needed.	RD-3225-14	9/11/14
SHIRLEY DR		@ 0.12 miles.	Ditch Maintenance	Reroll driveway as needed.	RD-3226-14	9/15/14
Miscellaneous						
IH 10	52150		Hauling	Haul equipment as needed.	RD-3161-14	9/29/14
IH 10	52150		Hauling	Haul equipment as needed.	RD-3162-14	9/30/14
Mowing						
AGARITA CT		Entire road.	Mowing	Mowed right of way.	RD-3336-14	9/15/14
ALLEN RD		Entire road.	Mowing	Mowed right of way.	RD-3325-14	9/4/14
AXIS DEER RUN		Entire road.	Mowing	Mowed right of way.	RD-3318-14	9/2/14

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
BLASCHKE RD		Entire road.	Mowing	Mowed right of way.	RD-3342-14	9/16/14
CRAVEY RD		Entire road.	Mowing	Mowed right of way.	RD-3346-14	9/18/14
CREEKWOOD PL		Entire road.	Mowing	Mowed right of way.	RD-3327-14	9/10/14
CREEKWOOD PL		Entire road.	Mowing	Mowed right of way.	RD-3343-14	9/18/14
DEER MEADOW DR		Entire road.	Mowing	Mowed right of way.	RD-3349-14	9/18/14
E HIGH BLUFF CIR		Entire road.	Mowing	Mowed right of way.	RD-3313-14	9/2/14
E MOUNTAIN TOP DR		Entire road.	Mowing	Mowed right of way.	RD-3316-14	9/2/14
FLAT ROCK CREEK RD		From 0.0 to 0.6 miles.	Mowing	Mowed right of way.	RD-3372-14	9/25/14
FLAT ROCK CREEK RD		From 0.5 to 3.66 miles.	Mowing	Mowed right of way.	RD-3373-14	9/29/14
GREEN CEDAR RD		Entire road.	Mowing	Mowed right of way.	RD-3324-14	9/4/14
HEIN RD		Entire road.	Mowing	Mowed right of way.	RD-3345-14	9/18/14
JENNIFER DR		Entire road.	Mowing	Mowed right of way.	RD-3323-14	9/4/14
JUNGFRAU HILL RD		Entire road.	Mowing	Mowed right of way.	RD-3367-14	9/23/14
JUNGFRAU HILL RD		From Kendall Jackson.	Hauling	Haul mowing equipment to job site.	RD-3360-14	9/23/14
JUNIPER LN		Entire road.	Mowing	Mowed right of way.	RD-3334-14	9/15/14
KENDALL JACKSON		Entire road.	Mowing	Mowed right of way.	RD-3361-14	9/23/14
KENDALL JACKSON		From Ridge View Dr.	Hauling	Haul mowing equipment to job site.	RD-3359-14	9/23/14
LOST PILOT LN		Entire road.	Mowing	Mowed right of way.	RD-3347-14	9/18/14
MAJESTIC OAKS DR		From 0.0 to 0.98 miles.	Mowing	Mowed right of way.	RD-3330-14	9/11/14
MAJESTIC OAKS DR		From 0.98 to 1.48 miles.	Mowing	Mowed right of way.	RD-3331-14	9/15/14
MARQUARDT RD		From 0.0 to 1.5 miles.	Mowing	Mowed right of way.	RD-3351-14	9/18/14
MARQUARDT RD		From 1.5 to 3.48 miles.	Mowing	Mowed right of way.	RD-3352-14	9/22/14
MERLOT		Entire road.	Mowing	Mowed right of way.	RD-3366-14	9/23/14
MESQUITE TRL		Entire road.	Mowing	Mowed right of way.	RD-3335-14	9/15/14
MOUNTAIN TOP DR		Entire road.	Mowing	Mowed right of way.	RD-3315-14	9/2/14
MULBERRY LN		Entire road.	Mowing	Mowed right of way.	RD-3333-14	9/15/14
N FRONT ST		Entire road.	Mowing	Mowed right of way.	RD-3339-14	9/16/14
N RIVER BEND RD		Entire road.	Mowing	Mowed right of way.	RD-3370-14	9/25/14
NAPA RIDGE		Entire road.	Mowing	Mowed right of way.	RD-3363-14	9/23/14
NOTTINGHAM LN		Entire road.	Mowing	Mowed right of way.	RD-3319-14	9/2/14
OLD #9 HWY		From 0.0 to 2.0 miles.	Mowing	Mowed right of way.	RD-3376-14	9/30/14
OLD COMFORT RD	3	R&B Yard.	Labor Various	Trim grass & weeds around wash rack as needed.	RD-3179-14	9/10/14
PECAN PKWY		Entire road.	Mowing	Mowed right of way.	RD-3332-14	9/15/14
POEHNERT RD		Entire road.	Mowing	Mowed right of way.	RD-3329-14	9/11/14
ROLLING ACRES RD		Entire road.	Mowing	Mowed right of way.	RD-3322-14	9/4/14
S FRONT ST		Entire road.	Mowing	Mowed right of way.	RD-3340-14	9/16/14
S RIVER BEND RD		Entire road.	Mowing	Mowed right of way.	RD-3371-14	9/25/14
SHADY OAKS DR		Entire road.	Mowing	Mowed right of way.	RD-3350-14	9/18/14

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
SISTER CRK		Entire road.	Mowing	Mowed right of way.	RD-3362-14	9/23/14
SONOMA RDG		Entire road.	Mowing	Mowed right of way.	RD-3364-14	9/23/14
SPANISH PASS RD		Entire road.	Mowing	Mowed right of way.	RD-3320-14	9/3/14
SPARKLING SPRINGS DR		Entire road.	Mowing	Mowed right of way.	RD-3312-14	9/2/14
TEN WEST DR		Entire road.	Mowing	Mowed right of way.	RD-3326-14	9/10/14
TEN WEST DR		Entire road.	Mowing	Mowed right of way.	RD-3344-14	9/18/14
TOWER RD		Entire road.	Mowing	Mowed right of way.	RD-3321-14	9/3/14
UPPER CIBOLO CREEK RD		From 4.5 to 5.4 miles.	Mowing	Mowed right of way.	RD-3311-14	9/2/14
UPPER SISTERDALE RD		@ 0.0 miles.	Mowing	Trim grass & weeds in ditch line along property line as needed.	RD-3252-14	9/10/14
VISTA VIEW RD		Entire road.	Mowing	Mowed right of way.	RD-3348-14	9/18/14
W HIGH BLUFF CIR		Entire road.	Mowing	Mowed right of way.	RD-3314-14	9/2/14
W MOUNTAIN TOP DR		Entire road.	Mowing	Mowed right of way.	RD-3317-14	9/2/14
WARING RD		Entire road.	Mowing	Mowed right of way.	RD-3341-14	9/16/14
WARING WELFARE RD		From 0.0 to 3.4 miles.	Mowing	Mowed right of way.	RD-3328-14	9/11/14
WARING WELFARE RD		From 3.48 to 4.15 miles.	Mowing	Mowed right of way.	RD-3337-14	9/15/14
WARING WELFARE RD		From 4.1 to 5.8 miles.	Mowing	Mowed right of way.	RD-3338-14	9/16/14
WARING WELFARE RD		From 8.5 to 9.4 miles.	Mowing	Mowed right of way.	RD-3374-14	9/29/14
WARING WELFARE RD		From 6.24 to 8.5 miles.	Mowing	Mowed right of way.	RD-3375-14	9/30/14
ZINFANDEL		Entire road.	Mowing	Mowed right of way.	RD-3365-14	9/23/14
ZOELLER LN		From Jungfrau Hill Rd.	Hauling	Haul mowing equipment to job site.	RD-3368-14	9/23/14
ZOELLER LN		Entire road.	Mowing	Mowed right of way.	RD-3369-14	9/25/14
Non Road and Bridge						
AMBER DR	104	JP #4 Parking Lot.	Pothole Repair	Repair potholes as needed.	RD-3116-14	9/3/14
GRAPE CREEK RD	1422		Fabricate	Fabricated new 911 address sign.	RD-3105-14	9/8/14
KENDALL JACKSON	1063		Fabricate	Fabricated new 911 address sign.	RD-3102-14	9/2/14
MAIN ST	102		Fabricate	Fabricated new 911 address sign.	RD-3115-14	9/25/14
SPANISH PASS RD	44	Recycling Center.	Hauling	Haul recycling material bales to San Marcos.	RD-3249-14	9/30/14
WARING WELFARE RD		@ 1.03 miles.	Animal Remains Removed	Removed deer carcass from right of way.	SI-2022-14	9/8/14
Paving and Prep						
AXIS DEER RUN		3,010 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3420-14	9/30/14
BLASCHKE RD		27,385 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3403-14	9/22/14
CIBOLO AVE		From 0.0 to 0.12 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3391-14	9/11/14
CIBOLO AVE		1,806 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3416-14	9/30/14
CIBOLO OAK LN		From 0.0 to 0.08 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3387-14	9/11/14
CIBOLO OAK LN		1,181 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3419-14	9/30/14
E HIGH BLUFF CIR		1,667 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3422-14	9/30/14

Route	Address	Location	Activity	Details	W.O. No	Date
Paving and Prep						
E MOUNTAIN TOP DR		1,299 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3412-14	9/30/14
ERNST RD		15,434 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3408-14	9/30/14
GLENN OAKS DR		2,875 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3438-14	9/30/14
HEIN RD			Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3404-14	9/22/14
HOLIDAY RD		@ 4.1 miles.	Road Surface	Clean out dip in road & ditch line.	RD-3157-14	9/18/14
HOLIDAY RD		@ 5.3 miles.	Road Surface	Clean out dip in road as needed.	RD-3158-14	9/18/14
HOLIDAY RD		78,858 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3402-14	9/22/14
JENNIFER DR		15,148 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3432-14	9/30/14
MOUNTAIN TOP DR		2,622 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3440-14	9/30/14
N OAK BLUFF BLVD		From 0.0 to 0.07 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3390-14	9/11/14
N OAK BLUFF BLVD		1,300 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3417-14	9/30/14
OAK ACRES LN		@ 0.5 miles.	Road Surface	Level up road shoulders.	RD-3176-14	9/10/14
OAK ACRES LN		7,497 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3439-14	9/30/14
OAK BLUFF BLVD		From 0.0 to 0.12 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3389-14	9/11/14
OAK BLUFF BLVD		2,236 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3414-14	9/30/14
RANGER CREEK RD		148,374 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3406-14	9/24/14
RONCO DR		From 0.0 to 0.9 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3377-14	9/1/14
RONCO DR		1,245 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3437-14	9/30/14
S OAKBLUFF BLVD		From 0.0 to 0.07 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3388-14	9/11/14
S OAKBLUFF BLVD		1,465 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3418-14	9/30/14
SPARKLING SPRINGS DR		20,716 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3413-14	9/30/14
TURKEY KNOB RD		From 0.0 to 3.77 miles.	Contract Services	Contractor repaired potholes, road shoulders & sunk areas for seal coat.	RD-3386-14	9/10/14
TURKEY KNOB RD		65,811 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3405-14	9/23/14
W HIGH BLUFF CIR		4,014 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3421-14	9/30/14
W MOUNTAIN TOP DR		1,091 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3423-14	9/30/14
WALNUT GROVE NORTH		8,988 sq yds	Contract Services	Applied 1cs using AC10/Grd 4-PB.	RD-3411-14	9/30/14
ALLEN RD		@ 0.02 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2030-14	9/10/14
CRAVEY RD		@ 0.52 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2099-14	9/24/14
KENDALL JACKSON		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2098-14	9/24/14
N RIVER BEND RD		@ 1.55 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2028-14	9/10/14
RIVER BEND RD		@ 1.96 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2029-14	9/10/14
Road Structures						

Route	Address	Location	Activity	Details	W.O. No	Date
Road Structures						
CRAVEY RD		@ 0.20 miles.	Cattle Guard	Repaired broken cattle guard wing.	RD-3108-14	9/8/14
GILES RANCH RD		@ 1.6 miles.	Guard Rail Work	Replaced bent & split guard rail posts.	RD-3150-14	9/25/14
Signs						
ALAMO RD		@ 1.0 miles.	Delineator Repair	Repaired bent delineator.	SI-2089-14	9/23/14
ALTGELT		@ 0.1 miles.	Place or Remove Temp Sign	Placed temporary barricades & signs as requested.	SI-1998-14	9/2/14
ALTGELT		@ 0.01 miles.	Delineator Replace	Replaced bent & missing delineator.	SI-2057-14	9/15/14
ALTGELT		@ 0.01 miles.	Delineator Repair	Repaired bent delineator.	SI-2071-14	9/16/14
ALTGELT		@ 0.01 miles.	Delineator Replace	Repaired & replaced bent delineators.	SI-2106-14	9/30/14
APACHE RD		@ 0.01 miles.	Trim Brush	Trimmed brush from Stop sign for visibility.	SI-2090-14	9/23/14
BLUE RDG		@ 0.28 miles.	Place or Remove Temp Sign	Placed temporary Directional Detour sign due to WCID project as requested.	SI-2017-14	9/4/14
DEER RD		@ 0.4 miles.	Replace Sign	Replaced missing Stop Ahead sign.	SI-2093-14	9/23/14
DEER RD		@ 0.01 miles.	Trim Brush	Trimmed brush from Stop sign for visibility.	SI-2094-14	9/23/14
FIFTH ST		@ 0.7 miles.	Delineator Replace	Repaired & replaced bent delineators.	SI-2105-14	9/30/14
FLAT ROCK CREEK RD		@ 2.1 miles.	Delineator Replace	Repaired & replaced broken & twisted delineator.	SI-2072-14	9/17/14
FLAT ROCK CREEK RD		@ 2.3 miles.	Relocate	Relocated Winding Road/10 MPH sign for visibility.	SI-2073-14	9/17/14
FLAT ROCK CREEK RD		@ 2.4 miles.	Replace Sign	Replaced Watch for Water on Road sign with Winding Road/10 MPH sign.	SI-2074-14	9/17/14
FLAT ROCK CREEK RD		@ 2.1 miles.	Relocate	Relocated Watch for Water on Road/Barricade Marker #25A sign as needed.	SI-2075-14	9/17/14
FLAT ROCK CREEK RD		@ 2.1 miles.	Remove	Removed Barricade Marker no longer needed.	SI-2076-14	9/17/14
FLAT ROCK CREEK RD		@ 1.9 miles.	Remove	Removed Barricade Marker no longer needed.	SI-2077-14	9/17/14
FLAT ROCK CREEK RD		@ 1.5 miles.	Replace Support	Replaced old Watch for Water on Road/Barricade Marker #25 sign support.	SI-2078-14	9/17/14
FOURTH ST		@ 0.3 miles.	Install	Installed missing Object Markers as needed.	SI-2058-14	9/15/14
FRONT ST		@ 0.01 miles.	Trim Brush	Trimmed brush from No Outlet sign for visibility.	SI-2004-14	9/3/14
GILES RANCH RD		@ 1.0 miles.	Delineator Replace	Replaced bent delineator.	SI-2095-14	9/23/14
GRAPE CREEK RD		@ 0.3 miles.	Remove	Removed Road sign & support as needed.	SI-2086-14	9/23/14
GRAPE CREEK RD		@ 2.6 miles.	Repair Sign Support	Repaired down Loose Livestock sign support.	SI-2087-14	9/23/14
GRAPE CREEK RD		@ 4.0 miles.	Trim Brush	Trimmed brush from Loose Livestock sign for visibility.	SI-2088-14	9/23/14
LINDNER BR		@ 0.01 miles.	Replace Sign	Replaced missing Stop sign.	SI-2056-14	9/15/14
MILL DAM RD		@ 0.4 miles.	Install	Installed No Outlet/Private Drive sign as requested.	SI-2005-14	9/3/14
MILL DAM RD		@ 0.4 miles.	Install	Installed Chevrons as needed.	SI-2011-14	9/3/14
OLD #9 HWY		@ 2.1 miles.	Trim Brush	Trimmed brush from Hidden Entrance sign for visibility.	SI-2079-14	9/17/14
OLD #9 HWY		@ 2.2 miles.	Relocate	Relocated Barricade Marker #20 as needed.	SI-2080-14	9/17/14
OLD #9 HWY		@ 2.4 miles.	Relocate	Relocated Barricade Marker as needed.	SI-2081-14	9/17/14
OLD #9 HWY		@ 2.58 miles.	Replace Support	Replaced Watch for Water on Road/Barricade Marker #20A sign for visibility.	SI-2082-14	9/17/14
OLD #9 HWY		@ 9.0 miles.	Replace Support	Replaced old Watch for Water on Road/Barricade Marker sign support.	SI-2083-14	9/17/14

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
OLD #9 HWY		@ 9.0 miles.	Relocate	Relocated & replaced old Watch for Water on Road/Barricade Marker #23 sign support.	SI-2084-14	9/23/14
OLD #9 HWY		@ 9.5 miles.	Other	Repaired Watch for Water on Road/Barricade Marker #23A as needed.	SI-2085-14	9/23/14
PINE RD		@ 0.15 miles.	Delineator Replace	Replaced missing delineator.	SI-2092-14	9/23/14
RIVER BEND RD		@ 0.8 miles.	Replace Support	Relocated & replaced bent & old Watch for Water on Road/Watch for Ice on Bridge sign & support.	SI-2096-14	9/24/14
RIVER BEND RD		@ 0.7 miles.	Install	Installed Chevron as requested.	SI-2097-14	9/24/14
SEVENTH ST		@ 0.49 miles.	Trim Brush	Trimmed low-hanging Pecan tree limb from roadway.	SI-2012-14	9/3/14
SEVENTH ST		@ 0.53 miles.	Trim Brush	Trimmed brush from Stop sign for visibility.	SI-2013-14	9/3/14
SIXTH ST		@ 0.05 miles.	Trim Brush	Trimmed Pecan tree limb from roadway.	SI-2014-14	9/3/14
SIXTH ST		@ 0.07 miles.	Trim Brush	Trimmed Pecan tree limb from roadway.	SI-2015-14	9/3/14
SKY LINE DR		@ 0.01 miles.	Relocate	Relocated knocked over Street Name signs.	SI-2000-14	9/2/14
TOWER RD		@ 0.6 miles.	Delineator Replace	Replaced broken delineators.	SI-2070-14	9/16/14
UPPER CIBOLO CREEK RD			Fabricate	Fabricated Information sign as requested.	SI-2051-14	9/15/14
UPPER CIBOLO CREEK RD		@ 4.08 miles.	Install	Installed Information sign as requested.	SI-2052-14	9/15/14
UPPER CIBOLO CREEK RD		@ 1.3 miles.	Delineator Replace	Replaced broken delineator.	SI-2053-14	9/15/14
WALNUT RD		@ 1.2 miles.	Repair Sign Support	Repaired down Chevron support.	SI-2091-14	9/23/14
WARING WELFARE RD		@ 3.7 miles.	Replace Support	Replaced knocked over Watch for Water on Road/Dip sign support.	SI-2001-14	9/3/14
WARING WELFARE RD		@ 3.5 miles.	Trim Brush	Trimmed brush from Winding Road sign for visibility.	SI-2002-14	9/3/14
WARING WELFARE RD		@ 2.9 miles.	Trim Brush	Trimmed brush from Left Curve sign for visibility.	SI-2003-14	9/3/14
WARING WELFARE RD		@ 3.6 miles.	Repair Sign Support	Repaired bent Watch for Water on Road/Dip sign support.	SI-2020-14	9/8/14
WATER ST		@ 0.1 miles.	Trim Brush	Trimmed Pecan tree limb from roadway.	SI-2016-14	9/3/14
WEST ST		@ 0.01 miles.	Place or Remove Temp Sign	Placed temporary Directional Detour sign due to WCID project as requested.	SI-2018-14	9/4/14
ZOELLER LN		@ 4.38 miles.	Remove	Removed Road Closed gate.	SI-1999-14	9/2/14
Striping						
HOLIDAY RD		From 0.0 to 1.51 miles.	Pavement Markings	Inspect tab positions for striping.	RD-3159-14	9/29/14
HOLIDAY RD		From 0.0 to 1.51 miles.	Pavement Markings	Assist Contractor with striping project.	RD-3160-14	9/30/14

Total WO's For Pct 4

187

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct COB						
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grind City brush for 2 hours.	RD-3133-14	9/2/14
CHARGER BLVD	202	Brush Site.	Chipping	Grind City brush for 3 hours.	RD-3134-14	9/8/14
CHARGER BLVD	202	Brush Site.	Chipping	Grind City brush for 3.5 hours.	RD-3135-14	9/22/14
CHARGER BLVD	202	Brush Site.	Chipping	Grind City brush for 4.5 hours.	RD-3136-14	9/23/14
Paving and Prep						
BLUEBONNET CIR		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2036-14	9/11/14
BROOKSIDE LN		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2033-14	9/11/14
ENGLISH OAKS CIR		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2035-14	9/11/14
ENGLISH OAKS DR		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2034-14	9/11/14
GARDEN ST		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2031-14	9/11/14
N PLANT AVE		@ 0.5 miles.	Place or Remove Temp Sign	Removed Loose Gravel signs.	SI-2047-14	9/11/14
SERENITY DR		@ 0.1 miles.	Place or Remove Temp Sign	Removed Loose Gravel sign.	SI-2032-14	9/11/14
TOEPPERWEIN RD		@ 0.03 miles.	Place or Remove Temp Sign	Removed Loose Gravel signs.	SI-2048-14	9/11/14
Total WO's For Pct COB		12				

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders	462					

KENDALL COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST

COURT DATE: October 27, 2014 ☒ Open Session ☐ Executive Session

SUBJECT: Job Descriptions

REQUESTED BY: Don Allee, County Attorney

PHONE NO. /EXT. 295 **TIME FOR PRESENTATION:** 10 min.

WORDING OF AGENDA ITEM:

Consideration and action concerning proposed job descriptions and classifications for Assistant County Attorneys.

JUSTIFICATION (REASON ITEM SHOULD BE ON AGENDA):

The Commissioners Court approved a new position in the County Attorney's office effective January 1, 2015. The person in this position will be responsible for performing duties currently assigned to other positions requiring that all job descriptions be re-written.

KENDALL COUNTY JOB CLASSIFICATION

TITLE: ASSISTANT COUNTY ATTORNEY I

CLASSIFICATION: 17

GENERAL SUMMARY:

Under general supervision of the County Attorney and Chief Prosecutor, the purpose of the position is to provide legal representation for Kendall County in the prosecution of misdemeanor cases and juvenile offenses. Employees in this classification are responsible for assisting in the prosecution of criminal cases in the County Court at Law and Justice Courts, assisting in the processing of Juvenile cases, and representing victims of family violence in protective order hearings.

EXAMPLES OF ESSENTIAL FUNCTIONS:

Duties may include but are not limited to the following:

1. Reviews offense reports to determine whether the facts as alleged amount to violation of law, and if so, the proper charges to be filed. Evaluate available evidence and determine if there is sufficient credible evidence to prove the commission of the offense beyond a reasonable doubt. If it is determined that evidence is adequate, with assistance of staff, prepare and file the proper charges in the court with jurisdiction. If it is determined that evidence is insufficient, work with the appropriate law enforcement agency to assemble additional evidence, or with concurrence of the County Attorney and/or Chief Prosecutor, dismiss the case or file charges for a lesser included offense as appropriate.
2. Attends court sessions for pre-trial hearings and trials, assisting the Chief Prosecutor as required. Attend meetings with defense attorneys to address scheduling of hearings and trials, and assist the Chief Prosecutor in negotiations with defense attorneys to achieve a satisfactory resolution of assigned cases.
3. Assists the Chief Prosecutor in trial of class A and B misdemeanors, and juvenile misdemeanors and felonies, including working with juvenile probation department. Prosecutes traffic offenses and other class C misdemeanors in Justice Courts.
4. Meets with law enforcement officers and others to review case files, evaluate and assemble evidence, and prepare for hearings and trials.
5. Meets with victims of family violence, law enforcement and victims assistance personnel to review evidence, and determine if there is sufficient credible evidence to proceed with obtaining protective orders. With assistance of staff, prepare and file pleadings to request issuance of protective orders. As directed by the Chief Prosecutor, either assist in preparing for hearings and presenting evidence to obtain protective orders, or prepare for hearings and present evidence to obtain protective orders.
6. Reads, researches and interprets applicable law to assist in determining strategies and evaluating probable outcomes of cases.
7. Attends meetings and other organizational functions on behalf of the County Attorney's office as directed.
8. Assists the Chief Prosecutor in preparing case appeals, motions, briefs and other related court documents.
9. Performs additional duties as directed by the County Attorney and/or Chief Prosecutor.

EXPERIENCE AND TRAINING:

Juris Doctor Degree, supplemented by six (6) months previous experience or training that includes prosecution of criminal cases in a court room setting.

LICENSES AND CERTIFICATIONS:

Must be licensed to practice law in the State of Texas and possess a valid Texas driver's license.

KNOWLEDGE, SKILLS AND ABILITIES:**Knowledge of:**

1. Criminal laws and procedures.
2. County orders, policies and procedures.
3. Modern office procedures and equipment.
4. Correct English usage and grammar.

Ability to:

1. Exercise judgment, decisiveness, and creativity required in uncertain, highly stressful situations.
2. Read, understand, interpret, and apply information contained in statutes, court decisions, briefs, and opinions.
3. Perform light physical and intellectually stressful work in an office and/or court room environment in a mainly sedentary position.
4. Provide guidance to others on correct application of laws, court orders, regulations, and procedures to specific situations.
5. Communicate verbally and in writing so as to permit comprehension by others.
6. Understand and correctly exchange information with supervisors and co-workers when giving and receiving assignments and instructions.
7. Communicate in person, by telephone, and electronically, and interact in a courteous, respectful and effective manner with the general public, judges, jurors, court personnel, elected and appointed officials of the County and of other organizations, and other County personnel.
8. Follow safe work practices including workplace safety policies and procedures.
9. Walk, stand, and sit for long periods of time.
10. Perform light physical and intellectually stressful work in an office and/or court room environment in a mainly sedentary position.
11. Safely operate motor vehicles and travel locally and out of town.
12. Operate office equipment, including computer, copier and facsimile machine in an effective and professional manner, including internet acquisition, electronic communication, and word processing.

KENDALL COUNTY JOB CLASSIFICATION
TITLE: ASSISTANT COUNTY ATTORNEY II – CHIEF PROSECUTOR
CLASSIFICATION – 19

GENERAL SUMMARY:

Under limited supervision of the County Attorney and Chief Assistant County Attorney, the purpose of the position is to provide legal representation for Kendall County in the prosecution of misdemeanor cases and juvenile offenses. Employees in this classification are responsible for providing experienced legal assistance to the County Attorney in criminal and juvenile matters, prosecuting and overseeing the prosecution of cases in the County Court at Law and Justice Courts, and representing victims of family violence in protective order hearings.

EXAMPLES OF ESSENTIAL FUNCTIONS:

Duties may include but are not limited to the following:

1. Supervises assigned staff and Assistant County Attorney I in the processing and prosecution of all criminal, domestic violence, and juvenile matters.
2. Provides direction, counsel and advice to subordinates in the County Attorney's office regarding criminal, domestic violence and juvenile matters.
3. Attends court sessions for pre-trial hearings and trials. Attends meetings with defense attorneys to address scheduling of hearings and trials, and negotiates with defense attorneys to achieve a satisfactory resolution of assigned cases.
4. Prosecutes class A and B misdemeanors, juvenile misdemeanors and felonies including working with juvenile probation department, handling matters in County Court at Law, and prosecuting or overseeing the prosecution of traffic offenses and other class C misdemeanors in Justice Courts.
5. Meets with law enforcement officers and others to review case files, evaluate and assemble evidence, and prepare for hearings and trials.
6. Ensures compliance with County orders, rules and regulations.
7. Meets with victims of family violence in protective order cases to determine validity of protective order claims; reviews victim services determinations and suggestions regarding family violence cases.
8. Reads, researches and interprets applicable law to determine strategies and probable outcomes of cases.
9. Attends meetings and other organizational functions on behalf of the County Attorney's office.
10. Responds to citizen inquiries and complaints.
11. Performs additional duties as directed by the County Attorney.

EXPERIENCE AND TRAINING:

Juris Doctor Degree, supplemented by at least two (2) years previous experience or training that includes prosecution of criminal cases in a court room setting.

LICENSES AND CERTIFICATIONS:

Must be licensed to practice law in the State of Texas and possess a valid Texas driver's license.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

1. Civil laws affecting counties.
2. Criminal laws and procedures.
3. County orders, policies and procedures.
4. Modern office procedures and equipment.
5. Correct English usage and grammar.

Ability to:

1. Analyze major issues requiring complex planning for interrelated activities that may involve more than one department.
2. Exercise judgment, decisiveness, and creativity required in uncertain, highly stressful situations.
3. Read, understand, interpret, and apply information contained in statutes, regulations, court orders, decisions, contracts, briefs, opinions, and other legal documents.
4. Provide guidance to others on correct application of laws, court orders, regulations, and procedures to specific situations.
5. Communicate verbally and in writing so as to permit comprehension by others.
6. Understand and correctly exchange information with supervisors and co-workers when giving and receiving assignments and instructions.
7. Communicate in person, by telephone, and electronically, and interact in a courteous, respectful and effective manner with the general public, judges, jurors, elected and appointed officials of the County and of other organizations, and other County personnel.
8. Follow safe work practices including workplace safety policies and procedures.
9. Walk, stand, and sit for long periods of time.
10. Perform light physical and intellectually stressful work in an office and/or court room environment in a mainly sedentary position.
11. Safely operate motor vehicles and travel locally and out of town.
12. Operate office equipment, including computer, copier, and facsimile machine in an effective and professional manner, including internet acquisition, electronic communication, and word processing.

KENDALL COUNTY JOB CLASSIFICATION
TITLE: CHIEF ASSISTANT COUNTY ATTORNEY
CLASSIFICATION: 21

GENERAL SUMMARY:

Under limited supervision of the County Attorney, the purpose of the position is to assist the County Attorney in carrying out all duties of office and provide legal representation for Kendall County, including interpreting applicable law, orders and regulations and advising the County Attorney and other elected and appointed officials of the County. Employees in this classification are responsible for providing experienced legal assistance to the County Attorney in civil and criminal matters; giving advice and opinions to various County departments; reviewing contracts and other legal documents and recommending acceptance or modifications of such documents; responding and assisting other departments in responding to public information requests; working with and advising Human Resources personnel and other personnel concerning personnel issues; handling cases filed with the Texas Workforce Commission and other State and Federal agencies; and preparing complex documents such as court orders, resolutions and memorandums of law. Persons in this position perform the duties of the County Attorney in the absence or disability of the County Attorney.

EXAMPLES OF ESSENTIAL FUNCTIONS:

Duties may include but are not limited to the following:

1. Provides direction, counsel and advice to subordinates in the County Attorney's office regarding civil and criminal matters.
2. Provides advice and opinions to various County departments.
3. Attends Commissioners Court meetings and advises the County Judge and Commissioners on the conduct of the meeting and legal issues that may arise during such meetings.
4. Ensures compliance by the public with County orders, rules and regulations.
5. Researches and interprets applicable laws to assist the County Attorney, County Judge and other elected and appointed officials in determining strategies and resolving issues of concern to the County.
6. Attends meetings and other organizational functions on behalf of the County Attorney's office as directed.
7. Responds to citizen inquiries and complaints.
8. Performs additional duties as directed by the County Attorney.

EXPERIENCE AND TRAINING:

Juris Doctor Degree, supplemented by at least five years previous experience that includes trial of civil cases and prosecution of criminal cases in a court room setting.

LICENSES AND CERTIFICATIONS:

Must be licensed to practice law in the State of Texas and possess a valid Texas driver's license.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

1. Civil laws affecting counties.
2. Criminal laws and procedures.
3. County orders, policies and procedures.
4. Modern office procedures and equipment
5. Correct English usage and grammar.

Ability to:

1. Analyze major issues requiring complex planning for interrelated activities that may involve more than one department and entities other than the County.
2. Exercise judgment, decisiveness, and creativity required in uncertain, highly stressful situations.
3. Read, understand, interpret and apply information contained in statutes, regulations, court orders, decisions, contracts, briefs, opinions, and other legal documents.
4. Provide guidance to others on correct application of laws, court orders, regulations, and procedures to specific situations.
5. Communicate verbally and in writing so as to permit comprehension by others.
6. Understand and correctly exchange information with supervisors and co-workers when giving and receiving assignments and instructions.
7. Communicate in person, by telephone, and electronically, and interact in a courteous, respectful and effective manner with the general public, elected and appointed officials of the County and other organizations, and other County personnel.
8. Follow safe work practices including workplace safety policies and procedures.
9. Walk, stand, and sit for long periods of time.
10. Perform light physical and intellectually stressful work in an office and/or court room environment in a mainly sedentary position.
11. Safely operate motor vehicles and travel locally and out of town.
12. Operate office equipment, including computer, copier, and facsimile machine in an effective and professional manner, including internet acquisition, electronic communication, and word processing.

KENDALL COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST

COURT DATE: October 27, 2014 ☒ Open Session ☐ Executive Session

SUBJECT: Job Descriptions

REQUESTED BY: Don Allee, County Attorney

PHONE NO. /EXT. 295 **TIME FOR PRESENTATION:** 5 min.

WORDING OF AGENDA ITEM:

Consideration and action concerning proposed job descriptions and classifications for County Health Sanitarian and Health Inspector.

JUSTIFICATION (REASON ITEM SHOULD BE ON AGENDA):

The Commissioners Court approved a new position to assist the County Health Sanitarian effective January 1, 2015. The person in this position will be responsible for performing duties currently assigned to the Health Sanitarian. In addition, additional duties will be assigned to the Health Sanitarian. Therefore, the job description for the County Health Sanitarian has been re-written and a proposed job description for the new position has been prepared.

KENDALL COUNTY JOB CLASSIFICATION
TITLE: COUNTY HEALTH SANITARIAN
CLASSIFICATION: 14

GENERAL SUMMARY:

Under general supervision of the County Attorney, the purpose of the position is to ensure that all food service establishments and other operations subject to regulation are in compliance with all applicable statutes, orders, ordinances, and regulations in order to protect the public health. The County Health Sanitarian or persons under his/her supervision administers the County Order regulating food service establishments, including the collection of required fees; conducts periodic inspections, of food service establishments and other facilities subject to regulation located in Kendall County, including those located in the City of Boerne, and receives and acts on complaints and concerns regarding food service establishments and other conditions that may pose a threat to public health.

ESSENTIAL FUNCTIONS:

Duties include but are not limited to the following:

1. Administers the licensing of food service establishments, collects fees, maintains a record of the collection of fees, and delivers all funds collected to the County Treasurer.
2. Conducts inspections of food service establishments, mobile food units, roadside vendors, special events, foster homes, schools, daycare centers, motels and hotels to ensure compliance with applicable statutes, orders, ordinances, and regulations. Inspections may be conducted prior to an establishment doing business with the public, periodically, in response to complaints, and to ensure correction of non-compliant conditions.
3. Issues citations to violators, requires that non-compliant foods be discarded, directs closure of non-compliant food service establishments and other non-compliant operations.
4. Conducts inspections of swimming pools subject to regulation to ensure proper conditions.
5. Supervises departmental personnel; trains others in assigned duties; assigns, reviews, and evaluates work of personnel; conducts employee performance reviews and recommends employment, promotion, discipline and dismissal of assigned employees.
6. Attends and satisfactorily completes required training to achieve and maintain required certifications.
7. Responds to citizen inquiries and complaints.
8. Performs, or supervises other personnel, in the performance of all administrative duties for the department, including preparing and submitting inspection and investigative reports; preparing and submitting time sheets; preparing proposed departmental budget and attending budgetary hearings; monitoring expenditures, ensuring compliance with the approved budget; ordering required supplies and equipment; preparing and submitting purchase orders and budget adjustment requests; properly maintaining and/or timely obtaining maintenance, repairs and updating of office equipment, including computers and associated programs; receiving and filing correspondence and reports; preparing and transmitting correspondence; receiving, documenting, and returning telephone calls; and receiving and accommodating office visitors.

EXPERIENCE AND TRAINING:

Bachelor of Science (BS) degree from an accredited institution or satisfactory service in the military or similar organization resulting in an educational level equal to that required to obtain a BS degree; at least one (1) year experience as a health sanitarian or food service establishment inspector, or in a similar position in a related field; and/or satisfactory completion of required training to be certified as a Health Sanitarian.

LICENSES AND CERTIFICATIONS:

Registered Sanitarian Certification and valid Texas driver's license.

KNOWLEDGE, SKILLS AND ABILITIES:**Must possess knowledge of:**

1. All applicable federal, state, and local laws, orders, ordinances, and regulations.
2. Food service establishment processes and procedures and food preparation equipment.
3. Technical aspects of inspections for regulated entities
4. Modern office procedures and equipment, computer operation including Microsoft Windows applications and electronic mail.
5. Correct English usage and grammar.

Must have skills in:

1. Effective verbal and written communications.
2. Interpreting and effectively administering food program regulation.
3. Correctly evaluating environmental health situations and making appropriate decisions.
4. Using TFER (Texas Food Establishment Rules), thermometers, inspection forms, and pool test kits

Ability to:

1. Exercise judgment and decisiveness required in regulating food service establishments.
2. Correctly interpret and understand applicable laws, orders, ordinances, and regulations.
3. Provide guidance to others on correct application of laws, court orders, regulations, and procedures to specific situations.
4. Communicate verbally and in writing in an effective manner.
5. Understand and correctly exchange information with supervisors and co-workers when making and/or receiving assignments and instructions.
6. Communicate and interact with elected and appointed officials, the general public, representatives of regulated entities, industry workers, and representatives of other regulatory agencies in an effective, professional and respectful manner.
7. Follow safe working practices including workplace safety policies and procedures.
8. Walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, and bend repeatedly, and lift and carry objects weighing 50 pounds.
9. Safely operate motor vehicles and assigned equipment correctly and safely.
10. Operate office equipment, including computer, copier, and facsimile machine in an effective and professional manner, including internet acquisition, electronic communication, and word processing.

KENDALL COUNTY JOB CLASSIFICATION

TITLE: COUNTY HEALTH INSPECTOR

CLASSIFICATION: 12

GENERAL SUMMARY:

Under supervision of the County Health Sanitarian, the purpose of the position is to ensure that all food service establishments and other operations subject to regulation are in compliance with all applicable statutes, orders, ordinances, and regulations in order to protect the public health. Under the directions of the County Health Sanitarian, conducts inspections of permitted and non-permitted food service facilities, including retail food stores, food service establishments, mobile food trucks, vendors at temporary events, venues, school cafeterias, day care centers, foster homes, public lodging and public swimming pools. Responds to consumer complaints, food-borne disease outbreaks and environmental health complaints.

ESSENTIAL FUNCTIONS:

1. Conducts inspections of food service establishments, mobile food units, roadside vendors, special events, foster homes, schools, daycare centers, motels and hotels to ensure compliance with applicable statutes, orders, ordinances, and regulations. Inspections may be conducted prior to an establishment doing business with the public, periodically, in response to complaints, and to ensure correction of non-compliant conditions. Evaluates sanitation conditions at food services and retail food establishments and recommends corrective steps. Investigates consumer complaints concerning retail food service and restaurants and investigates food-borne illness outbreaks and prepares and submits related reports.
2. Issues citations to violators, requires that non-compliant foods be discarded, directs closure of non-compliant food service establishments and other non-compliant operations.
3. Conducts inspections of swimming pools subject to regulation to ensure proper conditions.
4. Attends and satisfactorily completes required training to achieve and maintain required certifications.
5. Responds to citizen inquiries and complaints.
6. Performs administrative duties for the department, including preparing and submitting inspection and investigative reports; preparing and submitting time sheets; ordering required supplies and equipment; preparing and submitting purchase orders; properly maintaining and/or timely obtaining maintenance, repairs and updating of office equipment, including computers and associated programs; receiving and filing correspondence and reports; preparing and transmitting correspondence; receiving, documenting, and returning telephone calls; and receiving and accommodating office visitors

EXPERIENCE AND TRAINING:

Associate degree from an accredited institution or satisfactory service in the military or similar organization resulting in an educational level equal to that required to obtain an Associate degree; minimum of one year of work experience, conducting field compliance inspections, complaint investigations, interpreting, explaining and enforcing statutes, regulations or ordinances.

LICENSURE AND CERTIFICATION:

Must possess valid Texas driver's license. Position requires training to obtain certification as a Health Sanitarian.

KNOWLEDGE, SKILL, ABILITIES:**Must possess knowledge of:**

1. All applicable federal, state, and local laws, orders, ordinances, and regulations.
2. Food service establishment processes and procedures and food preparation equipment.
3. Technical aspects of inspections for regulated entities
4. Modern office procedures and equipment, computer operation including Microsoft Windows applications and electronic mail.
5. Correct English usage and grammar.

Must have skills in:

1. Effective verbal and written communications.
2. Interpreting and effectively administering food program regulation.
3. Correctly evaluating environmental health situations and making appropriate decisions.
4. Using TFER (Texas Food Establishment Rules), thermometers, inspection forms, and pool test kits.

Must have the ability to:

1. Exercise judgment and decisiveness required in regulating food service establishments.
2. Correctly interpret and understand applicable laws, orders, ordinances, and regulations.
3. Conduct food service inspections, recreational sanitation inspections and complaint investigations
4. Be tactful and decisive in enforcing regulations.
5. Communicate and interact with elected and appointed officials, the general public, representatives of regulated entities, industry workers, and representatives of other regulatory agencies in an effective, professional and respectful manner.
6. Learn new software applications.
7. Understand and correctly exchange information with supervisors and co-workers when making and/or receiving assignments and instructions.
8. Participate in meetings to receive training regarding inspection standards and procedures.
9. Follow safe working practices including workplace safety policies and procedures.
10. Walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, and bend repeatedly, and lift and carry objects weighing 50 pounds.
11. Safely operate motor vehicles and assigned equipment correctly and safely.
12. Operate office equipment, including computer, copier, and facsimile machine in an effective and professional manner, including internet acquisition, electronic communication, and word processing.